



TOWN OF CAIRO

GENERAL & REORGANIZATIONAL MEETING AGENDA

January 5, 2015 @ 6:30PM

Location: Town Hall, Cairo

HAPPY NEW YEAR!

Call to Order

Pledge of Allegiance

Attendance

Comments/Presentations: 2 presentations to offer this meeting

Approval of Minutes: December 1, 2014, December 10, 2014, December 29, 2014

Reports:

- | | | |
|--------------------|-----------------------------|--------------------|
| - Ambulance | - Library | - Tax Collector |
| - Animal Control | - Park Task Force | - Water & Sewer |
| - Assessor | - Planning Board | - Sewer Contractor |
| - Board of Appeals | - Police | - Highway |
| - Building & Codes | - Summer Recreation | - Supervisor |
| - Historian | - Cairo Chamber of Commerce | |

Appointments & Resolutions

Unfinished Business

New Business

Correspondence

Adjournment



Minutes

**Town of Cairo
Town Board Meeting @ 6pm
Location: Town Hall Meeting Room**

December 1, 2014

The Town Board of the Town of Cairo met for a Town Board meeting on Monday, December 1, 2014 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta called the meeting to order at 6:05 PM and then asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Cords, Councilperson Ostrander, and Councilperson Joyce. Councilperson Puorro was absent.

The minutes from the November 3, 2014 Public Hearing on the 2015 Town Budget was accepted by Councilperson Ostrander and seconded by Councilperson Joyce.

The minutes from the November 3, 2014 Public Hearing on the Local Law #7- Amending Local Law #3 of 2008 for the Administration and Enforcement of the New York State Uniform Fire Prevention and Building Code was accepted by Councilperson Joyce and seconded by Councilperson Ostrander.

The amended minutes from the November 3, 2014 Town Board Meeting was accepted by Councilperson Ostrander and seconded by Councilperson Cords.

The minutes from the November 10, 2014 Special Board Meeting was accepted by Councilperson Joyce and seconded by Councilperson Cords.

The minutes from the November 14, 2014 Special Board Meeting was accepted by Councilperson Ostrander and seconded by Councilperson Joyce.

Resolution No. 231 -14 “Receipt of Monthly Supervisor’s Report” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Board Members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues and it be documented in the minutes; therefore, be it

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for October, 2014.

All members in favor – motion carried.

Resolution No. 232 -14 “Authorize Highway Superintendent to Bid out for Phone System” offered by Councilperson Cords and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize Highway Superintendent, Robert Hempstead, to bid out for a phone system for the Town Hall.

All members in favor – motion carried.

Resolution No. 233 -14 “#0745 Billing Correction Cuti-O’Niel’s Dated November 1, 2014” offered by Councilperson Ostrander and seconded by Councilperson Cords:

An invalid water meter reading had resulted in erroneous bills and penalties to account #0745. As the bills and penalties had been paid, a reimbursement correction must be made.

WHEREAS, it is necessary for the Water & Sewer billing corrections be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the Water billing correction as presented from the Water Administrator in the amount of \$154.05 dated November 1, 2014.

Resolved, that the Town board accepts the Sewer billing correction as presented from the Sewer Administrator in the amount of \$296.32 dated November 1, 2014.

All members in favor – motion carried.

Resolution No. 234 -14 “Accepting Delinquent Sewer Use Charges Greene County Real Property Tax Services Dated November 11, 2014” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

WHEREAS, it is necessary for the Delinquent Sewer Use Charges to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Delinquent Sewer Use Charges as presented from the Sewer Administrator in the amount of \$49,401.51, dated November 11, 2014.

All members in favor – motion carried.

Resolution No. 235 -14 “Accepting Delinquent EDU Charges Greene County Real Property Tax Services Dated November 11, 2014” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Delinquent EDU Charges to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Delinquent EDU Charges as presented from the Sewer Administrator in the amount of \$62,647.60, dated November 11, 2014.

All members in favor – motion carried.

Resolution No. 236 -14 “Accepting EDU Billing Dated December 1, 2014” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Quarterly Sewer EDU Billing be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, that the Town board accepts the Sewer EDU Billing as presented as presented from the Sewer Administrator in the amount of \$58,525.00 dated December 1, 2014.

All members in favor – carried.

Resolution No. 237 -14 “Accepting Delinquent Water Use Charges Greene County Real Property Tax Services Dated November 11, 2014” offered by Supervisor Banta Ostrander and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Delinquent Water Use Charges to be authorized by the Town Board and documented in the minutes; therefore, be it,

RESOLVED, that the Town Board of the Town of Cairo accepts the Delinquent Water Use Charges as presented from the Water Administrator in the amount of \$40,386.68, dated November 11, 2014.

All members in favor – motion carried.

Resolution No. 238 -14 “Accepting Water Penalties dated November 1, 2014” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it is necessary for the Water Penalties be authorized by the Town Board and documented in the minutes; therefore, be it

Resolved, that the Town board accepts the Water Penalties Billing as presented from the Water Administrator in the amount of \$1,378.03 dated November 1, 2014.

All members in favor – motion carried.

Resolution No. 239 -14 “Budget Amendments and Payment of Bills on Abstract #322” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore, be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1220.4	Supervisor-Contractual	-1,219.90
To	A-1220.2	Supervisor-Euipment	+1,219.90
From		Fund Balance	-3,000.52
To	A-1620.121	Buildings-Persl Serv	+3,000.52
From	A-1990.4	Contingent	-3,630.69
To	A-1620.4	Buildings-Equipment	+3,630.69
From	A-1990.4	Contingent	-915.89
To	A-1620.411	Buildings-Library	+915.89
From	A-1990.4	Contingent	-567.92
To	A-5132.4	H’way Bldgs. – Contractual	+567.92

From		Fund Balance	-16,651.72
To	A-3120.126	Police-Persl Serv	+16,651.72
From	A-3510.4	Animal Control-Contractual	-692.35
To	A-3510.15	Animal Control-Persl Serv	+692.35
From	A-7110.2	Parks-Equipment	-1,619.72
To	A-7110.15	Parks-Persl Serv	+1,619.72
From	A-7110.2	Parks-Equipment	-14,967.62
To	A-7110.4	Parks-Contractual	+14,967.62
From	A-8020.15	Planning- Persl Srv	-11.63
To	A-8020.4	Planning – Contractual	+11.63
From		Fund Balance	-58,624.64
To	A-9010.8	State Retirement-ERS	+49,281.64
To	A-9015.8	State Retirement-P&F	+9,343.00
From	A-9060.8	Medical Insurance	-60.00
To	A-9089.803	Uniforms	+60.00
From	DA-5142.15	Snow Removal – Persl Serv	-25,297.01
To	DA-5110.15	General Repairs – Persl Serv	+25,297.01
From		Fund Balance	-48,384.05
To	DA-5112.204	Perm Improvements	+48,384.05
From	DA-5130.2	Machinery-Equipment	-1,860.70
To	DA-5130.4	Machinery-Contractual	+1,860.70
From	DA-5142.4	Snow Removal-Contractual	-2,000.00
To	DA-5142.2	Snow Removal-Equipment	+2,000.00
From		Fund Balance	-19,023.87
To	DA-9010.8	State Retirement-ERS	+19,023.87
From		Fund Balance	-1,548.56
To	SS-8110.102	Sewer Admin- Persl Serv	+1,261.00
To	SS-8110.14	Sewer Admin – Persl Serv	+287.56
From		Fund Balance	-2,619.35
To	SW-8310.102	Water Admin – Persl Serv	+2,099.50
To	SW-8310.14	Water Admin – Persl Serv	+352.06
To	SW-9030.8	Social Security-Emp Benefits	+167.79

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #322, consisting of 2014 Vouchers #2497 through #2634 in the amount of \$330,740.73 is approved for payment.

The total amount to be paid from the:

General Fund -	\$223,772.64	Hydrant -	
Highway Fund -	\$90,676.85	Sewer Fund -	\$10,983.34
Cap. Water Fund -		Water Fund -	\$1,564.42
Cap. Sewer Fund -		Trust & Agency -	\$3,743.48
Street Lighting Fund -			

All members in favor – carried.

Resolution No. 240 -14

“Authorize Supervisor to sign Agreement with

Columbia-Greene Humane Society” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby authorize Supervisor Ted Banta to sign the agreement with the Columbia-Greene Humane Society.

All members in favor – motion carried.

Resolution No. 241 -14

“Waiving Water & Sewer Hookup Fees, &

Building Department Fees for Cairo Historical Society Property located at 35 Railroad Avenue, Cairo, NY ” offered by Councilperson Cords and seconded by Councilperson Ostrander:

WHEREAS, the Cairo Historical Society (CHS) has made application to the Town for a new sewer hook-up for property located at 35 Railroad Avenue, Cairo, New York , and

WHEREAS, the CHS is a tax-exempt not-for-profit corporation which provides a quasi-governmental service to the Town and the residents of the Town and makes a great contribution to the commercial and personal lives of the residents, therefore

Be it resolved, that the Town Board of the Town of Cairo hereby waives the water and sewer connection fees, and building permit fees associated with the new services & improvements to the Cairo Historical Society property located at 35 Railroad Avenue, Cairo, New York, based upon the above.

All members in favor – carried.

Public Comment

Steve Sanders from the Thrift Store on Main Street asked for Handicap Parking in front of his store.

Michael Mischak from Mountain Avenue asked about the two lights on Mountain Avenue that have been out, one since March and one since August. Also he addressed the Board about the low water pressure at his house.

He was advised that Water and Sewer Administrator Mike Lamanac has been doing a comprehensive study and report. Mr. Mischak will call to see if report is available.

Resolution No. 242 -14 “Board to Move into Executive Session” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 7:30 PM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 243-14 “Board to exit Executive Session” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 8:45 PM.

All members in favor – motion carried.

Resolution No. 244-14 “Approve the hiring of Kayla Byrnes as EMT” offered by Councilperson Ostrander and seconded by Councilperson Cords:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve the hiring of Kayla Byrnes as an EMT at the rate of \$12.60 per hour.

All members in favor – carried.

Resolution No. 245 -14 “Approve the hiring of Heather Smith as Deputy Clerk” offered by Councilperson Cords and seconded by Councilperson Ostrander:

Be it resolved, that the Town Board of the Town of Cairo does hereby approve the hiring of Heather Smith as a Deputy Clerk at the rate of \$10.75 per hour.

All members in favor – carried.

The end of year meeting will be held on December 29, 2014 at 10:00 AM.

The reorganizational meeting will be held on January 5, 2015 at 6:30 PM.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the meeting at 9:15 PM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk



Minutes

Town of Cairo Special Town Board Meeting

December 10, 2014

The Town Board of the Town of Cairo met for a special meeting on Wednesday, December 10, 2014 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta, called the meeting to order at 9:40AM, and then asked the attendees to Pledge Allegiance to the Flag. Board members present: Councilperson Ostrander, Councilperson Cords, and Councilperson Joyce. Councilperson Puorro was absent.

Other persons present: Robert Hempstead, Highway Superintendent, Phil Rankin representing Bast Hatfield, Thomas Andress, PE on behalf of Bast Hatfield, Elliot Fishman, hired engineer on behalf of the Town of Cairo, and Rich representing Best Paving.

The purpose of the meeting was to discuss the final details regarding the acquisition of Lake Avenue.

It was determined that additional core samples need to be performed near the intersection and that Bast Hatfield will call Robert Hempstead with date and time of testing so Elliot Fishman may be present for the testing. Elliot is requesting a formal letter with paperwork from Thomas Andress, PE regarding the results of the core samples and also the density compaction tests. Robert Hempstead stated that he would like the drainage issue remedied in the crosswalk by Karen's Flower Shop.

Further discussion followed with Phil Rankin offering to bond Lake Avenue. The Town Board was agreeable. Once testing is complete, Elliot stated that he will need a week to review and will report his findings to the Town Board with a monetary amount of bonding required.

The meeting was adjourned at 11:15am with all board members in favor.

Respectfully submitted,

Debra Sommer

First Deputy Clerk



Minutes

**Town of Cairo
Town Board End of Year Meeting @ 9:30 AM
Location: Town Hall Meeting Room**

December 29, 2014

The Town Board of the Town of Cairo met for a Town Board End of Year meeting on Monday, December 29, 2014 at the Town Hall, Main Street, Cairo, New York.

Supervisor Ted Banta called the meeting to order at 9:40 AM and asked the attendees to Pledge Allegiance to the Flag. The following Board Members were in attendance: Councilperson Cords, Councilperson Ostrander, and Councilperson Joyce. Councilperson Puorro was absent.

Resolution No. 246 -14 “Authorizing Supervisor Banta to Sign Agreements with Garnet Technology Solutions, Inc.” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, Director of Parks, Buildings & Grounds, Robert Hempstead advertised for Phone System Equipment bids. The bid opening was on December 11, 2014 at 2:00 PM in the Office of the Town Clerk. Present for the bid opening were Robert Hempstead, Director of Parks, Buildings & Grounds, Debra Sommer, First Deputy Town Clerk, Kathy Rockefeller, Deputy Town Clerk, Chris and Deidre Curtis of Garnet Technology Solutions, Inc.

One bid was received from Garnet Technology Solutions, Inc. in the amount of \$10,645.00.

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Supervisor Banta to sign agreement with Garnet Technology Solutions, Inc.

All members in favor – motion carried.

Resolution No. 247 -14 “Authorizing Supervisor Banta to Sign Proposal with CIA Security” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, it is necessary to replace the existing fire alarm system to accommodate the current Town Hall Renovations.

WHEREAS, CIA Security is our current provider who is on state contract Award Number 20191 PT65434 and submitted a proposal for \$6,375.00.

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Supervisor Banta to sign proposal with CIA Security.

All members in favor – motion carried.

Resolution No. 248 -14 “Write-off Rent from Inter-fund Loan” offered by Supervisor Banta and seconded by Councilperson Ostrander:

WHEREAS, the Cairo Town Board agreed by resolution no. 166-14 that the animal control shelter would utilize 420 sq. ft. of the WWTP garage; and

WHEREAS, the animal control shelter is utilizing 560 sq. ft. of the garage; and

WHEREAS, the Cairo Town Board deemed that a fee of \$4.00 per sq. ft. which includes a stipend for electric, heat and water would be sufficient for rent; and

WHEREAS, the Sewer District has an inter-fund loan from the General Fund, therefore be it

RESOLVED, that in lieu of cash rent to the Sewer District from the General Fund, the monthly sum of \$186.67 will be written off the inter-fund loan due to the General Fund effective March 2014.

All members in favor – motion carried.

Resolution No. 249 -14

“Inter-fund Transfer from Sewer Fund to General Fund” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

WHEREAS, the Cairo Sewer District owes, through inter-fund borrowing, the sum of \$310,000.00 to the General Fund; and

WHEREAS, the 2014 Budget allocated \$3,500.00 to be paid to the General Fund; therefore be it

RESOLVED, that the Town Board of the Town of Cairo does hereby authorize an inter-fund transfer of \$3,500.00 from the Sewer Fund to the General Fund.

All members in favor – motion carried.

Resolution No. 250-14

“Inter-fund Transfer from Water Fund to General Fund” offered by Councilperson Ostrander and seconded by Councilperson Cords:

WHEREAS, the Cairo Water District owes, through inter-fund borrowing, the sum of \$72,897.36 to the General Fund; and

WHEREAS, there is sufficient Water District Funds to pay \$10,000.00 to the General Fund; therefore be it

RESOLVED, that the Town Board of the Town of Cairo does hereby authorize an inter-fund transfer of \$10,000.00 from the Water Fund to the General Fund.

All members in favor – motion carried.

Resolution No. 251-14

“Amend 2014 Budget to Reflect Receipt of D.A.R.E monies and Expense of Supplies Purchased” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, the town received D.A.R.E donations for the purchase of supplies for the town sponsored D.A.R.E Program; and

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with these funds; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-3120.452 Police – DARE Contractual to reflect the increase in General Fund Appropriations \$3,214.07 and; increase the revenue line item A-2070 Contributions-private agency-youth to reflect the increase in General Fund Revenue in the amount of \$3,214.07 in the 2014 budget.

All members in favor – motion carried.

Resolution No. 252 -14 “Amend 2014 Budget to Reflect Receipt of Federal Funds for Bullet Proof Vests and the Expense of Vests Purchased” offered by Councilperson Cords and seconded by Councilperson Ostrander:

WHEREAS, the town received Federal Funding from the Justice Assistance Grant Program (JAG) for expenses related to the purchase of bullet proof vests; and

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with this grant; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-3120.2 Police-Equipment to reflect the increase in General Fund Appropriations \$2,679.49 and; increase the revenue line item A-3089 Other Aid (Bullet Proof Vests) to reflect the increase in General Fund Revenue in the amount of \$2,679.49 in the 2014 budget.

All members in favor – motion carried.

Resolution No. 253-14 “Amend 2014 Budget to Reflect Receipt of Grant Funds for Sidewalk Engineering from New York State to cover Expense of Engineering” offered by Councilperson Ostrander and seconded by Councilperson Joyce:

WHEREAS, the town received a NYS Grant for expenses related to Sidewalk Streetscape Improvements; and

WHEREAS, it is necessary for accounting purposes to track the expenses and revenues associated with this grant; therefore be it

RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense line item A-1440.4 Engineer - Contractual to reflect the increase in General Fund Appropriations \$1,500.00 and; increase the revenue line item A-3089 Other Aid (Engineering) to reflect the increase in General Fund Revenue in the amount of \$1,500.00 in the 2014 budget.

All members in favor – motion carried.

Resolution No. 254 -14 “Budget Amendments and Payment of Bills on Abstract #323” offered by Supervisor Banta and seconded by Councilperson Ostrander:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore, be it

RESOLVED, the Town Board does hereby authorize the following budget amendments:

From	A-1220.4	Supervisor-Contractual	-441.99
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To	A-1220.2	Supervisor-Euipment	+441.99
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From		Fund Balance	-5,347.88
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To	A-1620.15	Buildings-Persl Serv	+5,347.88
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From	A-1990.4	Contingent	-3,988.67
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To	A-1620.4	Buildings-Equipment	+3,988.67
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From	A-1990.4	Contingent	-979.57
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To	A-1620.411	Buildings-Library	+979.57
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From	A-1990.4	Contingent	-1,132.70
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To	A-3510.15	Animal Control-Persl Serv	+669.65
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To	A-3510.4	Animal Control-Contractual	+463.05
From	A-1990.4	Contingent	-3,536.08
To	A-5132.4	H'way Bldgs. – Contractual	+3,536.08
From		Fund Balance	-10,241.32
To	A-3120.126	Police-Persl Serv	+10,241.32
From	A-7110.2	Parks-Equipment	-1,878.24
To	A-7110.15	Parks-Persl Serv	+660.55
To	A-7110.4	Parks-Contractual	+1,217.69
From	A-8020.15	Planning- Persl Srv	-57.88
To	A-8020.4	Planning – Contractual	+57.88
From	A-9060.8	Medical Insurance	-48.00
To	A-9089.803	Uniforms	+48.00
From	DA-5120.15	Maint. Bridges-Persl Serv	-10,054.59
To	DA-5130.4	Machinery-Contractual	+10,054.59
From		Fund Balance	-30,454.77
To	DA-5142.2	Snow Removal-Equipment	+19,755.00
To	DA-5142.4	Snow Removal-Contractual	+10,699.77

From		Fund Balance	-142.18
To	SL-5182.447	Street Lighting-Winter Clove	+142.18

From		Fund Balance	-8,402.33
To	SS-8110.102	Sewer Admin- Persl Serv	+643.50
To	SS-8110.14	Sewer Admin – Persl Serv	+344.00
To	SS-8120.4	Sanitary Sewers-Contractual	+6,233.49
To	SS-9030.8	Soc. Sec.-Employee Benefits	+5.34
To	SS-9710.6	Long Term-Princ. On Debt	+1,176.00

From		Fund Balance	-1,499.06
To	SW-8310.102	Water Admin – Persl Serv	+1,092.00
To	SW-8310.14	Water Admin – Persl Serv	+258.00
To	SW-9030.8	Social Security-Emp Benefits	+149.06

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #323, consisting of 2014 Vouchers #2668 through #2766 in the amount of \$168,319.39 is approved for payment.

The total amount to be paid from the:

General Fund -	\$43,668.01	Hydrant -	
Highway Fund -	\$111,469.60	Sewer Fund -	\$10,067.80
Cap. Water Fund -		Water Fund -	\$2,839.30
Cap. Sewer Fund -		Trust & Agency -	\$274.68
Street Lighting Fund -			

All members in favor – carried.

Resolution No. 255 -14 “Board to Move into Executive Session” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby move into Executive Session at 10:45 AM to discuss medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation within the Town of Cairo.

All members in favor – motion carried.

Resolution No. 256 -14 “Board to exit Executive Session” offered by Councilperson Joyce and seconded by Councilperson Ostrander:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby exit Executive Session at 11:15 AM.

All members in favor – motion carried.

A motion was made by Councilperson Ostrander and seconded by Councilperson Joyce to adjourn the meeting at 11:15 AM.

Respectfully submitted,

Tara A. Rumph, RMC, CMC
Cairo Town Clerk

Town of Cairo
Ambulance Service

PO Box 728
512 Main Street
Cairo, NY 12413
518-622-2357

Monthly Report

January 5, 2015

Total calls for November.....62
Total Transported calls.....39
Total Non-transported calls.....23

Total amount billed: \$ 32,710

Miscellaneous items of Interest:

1. Furnace in the ambulance bat has been repaired, and is working well. Not an easy task to repair!

TOWN OF CAIRO

ANIMAL CONTROL

DEC 31,2014

NOV 27= LOOSE DOG COMPLAINT IRA VAIL RD MADE PHONE CALLS FOUND OWNER

NOV 28=FOLLOWUP ON LOOSE DOGS IRA VAIL RD

NOV 29= PAPER WORK

DEC 1=NEW TIRES ON ANIMAL CONTROL CAR

DEC 2=LOOSE DOG COMPLAINT JOEL AUSTIN RD , BOLO AREA NOTHING FOUND

DEC 3= LOOSE DOG COMPLAINT SANDY PLAINS RD , BOLO AREA NOTHING FOUND

DEC 3= LOOSE DOG COMPLAINT OLD RT 23 ACRA , BOLO AREA NOTHING FOUND

DEC 3= LOOSE DOG COMPLAINT WEST MOREHOUSE RD , FOUND OWNER , GAVE WARNING

DEC 4= CALL FROM CAIRO PD LOOSE DOGS SANDY PLAINS RD RETURNED DOGS /WARNING

DEC 5=STRAY CAT COMPLAINT CO RT 31 , BOLO AREA , NOTHING FOUND

DEC 5= PHONE CALLS WITH SGT BUSCH ABOUT UP COMMING COURT CASE

DEC 6=CALL FROM CGHS ABOUT LOOSE DOG SOUTH CAIRO AREA NOTHING FOUND

DEC 8= CALL FROM TOWN CLERK , LOOSE DOG , PICKED UP DOG , TOOK PICS FOR FACEBOOK , TOOK DOG TO CGHS , AS NO HEAT IN CAIRO SHELTER

DEC 10= CALL FROM SGT BUSCH , HELP NEEDED TO MOVE POLICE CARS AROUND FOR SERVICES

DEC 10=CALL ABOUT STRAY CATS JOEL AUSTIN RD BOLO AREA , NOTHING FOUND

DEC 11= CALL FROM SP CATSKILL LOOSE DOG PINE TREE LANE , BOLO AREA , NOTHING FOUND

DEC 11= WORKED WITH MIKE L. ABOUT HEAT AND PLOWING AT SHELTER /SEWER PLANT

DEC 15= FOLLOW UPS ON STRAY CATS 53 JOEL AUSTIN RD

DEC 16= LOOSE DOG COMPLAINT MAIN STREET BOLO AREA , NOTHING FOUND

DEC 17=LOOSE/LOST DOG COMPLAINT CO RT 20 FOUND OWNER , THEY PICKED UP DOG

DEC 17=PICKED UP DOG BY STEWARTS CAIRO , KNOCKED ON DOORS IN AREA , TOOK PICS FOR FACEBOOK , PUT DOG IN SHELTER

DEC 18=TOOK CARE OF DOG IN SHELTER

DEC 18= BARKING DOG COMPLAINT OLD RT 23 , BOLO AREA NOTHING FOUND , ALSO TOOK CARE OF DOG IN SHELTER

DEC 19=TOOK CARE OF DOG IN SHELTER

DEC 19 TOOK CARE OF DOG IN SHELTER

DEC 20= TOOK DOG FROM CAIRO SHELTER TO CGHS SHELTER

DEC 20=CALL FROM CAIRO PD , PICKED UP DOG VERNARL BUTLER RD , TOOK DOG TO CAIRO SHELTER

DEC 21= CALL FROM OWNER OF DOG IN SHELTER , RETURNED DOG /GAVE WARNING

DEC 23=CALL FROM IRA LAIL RD , LOOSE DOGS , PICKED UP DOGS RETURNED TO OWNERS /LAST WARNING

DEC 26= CLEANED SHELTER AND MEASURED FLOOR WITH TOWN BOOK KEEPER

DEC 27=LOOSE DOG COMPLAINT VERNARL BUTLER RD , BOLO AREA , NOTHING FOUND

DEC 28= PAPER WORK AND MONTHLY REPORTS



TOWN OF CAIRO
BUILDING AND CODE ENFORCEMENT
MONTHLY REPORT

December 1, 2014 – December 31-, 2014

(10) Building Permits Issued

(00) Certificates of Occupancy Issued

(06) Certificates of Compliance Issued

(17) Violations & Complaints

(02) Violations Pending Court

(22) Total Inspections were performed on current projects, violations, and fire inspections

GOALS & Accomplishments:

- Continue to work on Fire Inspections and reports
- Continue to work on violations
- Move into new office space
- Work on office procedures to help complete applications and projects and tasks in a more efficient manner.

16 RailRoad Avenue, P.O. Box 728

Phone (518) 622-9894 Fax (518) 622-3217

Cairo, New York 12413

Hours Mon. – Thur. 10am – 3pm & Fri. 10am – 2pm



Robert F. Hempstead
Town of Cairo Highway Superintendent

755 Route 145

Cairo, NY 12413

518-622-9515

518-622-3185 Fax

518-965-1266 Cell

highwaysuper@townofcairo.com

Highway Report
January 5, 2015



Highway Daily Tasks Performed:

- Dump body installed on 2014 F550
- Sign maintenance ongoing.
- Culvert maintenance continues: Replaced CMP culvert on Mahigan Drive and Plattekill
- Hauling stone dust for the snow
- Mixing road sand and salt
- The two new Viking one way plows were delivered
- Tree and brush cutting continues: Ravine, Joel Austin, Warren Stein
- Installed check valve, repaired lines, and sink holes on Pacifico's sewer hookup
- Snow and ice control continues
- Crews are out cold patching as weather permits
- The three Tarco salt and sand spreaders have been picked up, frames are being constructed and are being installed.
- Excavated and repaired Jerome Avenue drainage from water line hook up
- Roadside trash clean up ongoing
- There is an issue with a Main Street property owner pumping water onto sidewalk
- Plow maintenance: changing blades, shoes, repairs
- Swept stone debris from oil and stone operations
- Starting construction for 8 bay sander racks
- Repairing remote outbuildings for necessary future storage
- Revised comprehensive safety which will include but not limited to Highway, Parks, Buildings, Grounds, Cemetery personnel, power points, seminars, which will commence in January. Other departments will be invited to attend when applicable



Park Maintenance:

- The F550 needs a new snow plow
- Brush cut by creek
- Cleaned up rock debris from basketball drainage
- Ordered new gas heater for Park building

Town Hall Renovations/Repairs:

- Replacing non-code wiring and installing code compliant wiring
- Received estimate for commercial hood and duct work, fire suppression for stove installation in break room
- Lock installed on entrance door to new offices
- Carpets are being removed in preparation of commercial vinyl tile installation in Court Clerk's office
- Installed wall base in assessor's office
- Carpets were vacuumed and steam cleaned
- Bathroom tile work and plumbing continues
-

Library

- Replaced two light fixtures

Meetings & Miscellaneous

- Phone system bid has been awarded
- Continue to repair Main Street/ Mountain Avenue lights: bulbs, fuses, photocells
- Meetings with board regarding health insurance
- Placed police vehicle, Crown Vic and miscellaneous items on Auctions International
- Repaired furnace in the ambulance garage
- Attended Peckham's luncheon
- Met with Gil Davidson regarding Lake Avenue markings
- Attended special board meeting with Bast Hatfield's representatives and gave recommendations
- Core samples were performed on Lake Avenue with Elliot Fishman present.
- Met with board at a Main Street property to access building.
- Still pending: F450 crew cab complete with snow and ice equipment, snow plow for F350 Unit 1, skidsteer with snowblower, pricing replacement double drum roller and tandem dump trucks with snow and ice equipment
- Still Pending: Repairs to salt building

Library Report - January 2015

The library community room, teen, room, and soho room were used 22 times between 11/16 and 12/26.

Some of the groups that have used the rooms include the Girl Scouts and Boy Scouts, an ARC Literary Group, the Cairo Historical Society, the Greene County Women's League, a sewing group, the Cairo Chamber of Commerce, and a book club. The rooms have also been used by individual tutors and literacy volunteers.

The Mid-Hudson Library System held two training sessions here, one for the Friends group and one for Greene County Libraries on weeding.

The library computers were used approximately 620 times between November 26 and December 30 and the library issued 25 new library cards during the same period.

The library is raffling off a handcrafted light house and gazebo donated by Dean Lavin's Uncle Julio. Tickets are \$1 a piece or 6 for \$5.

The library staff received a number of holiday cards (see sample attached) along with a dozen or more gifts from patrons.

The Library Personnel Committee (Dean, Cathy, and Debra) finalized the new Personnel Policy and the Library Board voted to accept it at its December meeting.



TOWN OF CAIRO PLANNING BOARD

PO Box 728, Cairo, NY 12413

Chairman-Daniel A. Benoit - phone: (518) 701- 4823

Email: planning@townofcairo.com

January 2, 2015

To: Town Board Members

From: Planning Board

Re: Report of the Planning Board for the Month of December, 2014

On December 4, 2014, the planning board held its regular monthly meeting. There were three public hearings scheduled and held. There were two for subdivision applications: Terrace Manor, L.L.C. and the Estate of Maurer. The third was for The River Garden's retail farm stand site plan. Following the public hearings, the two subdivision applications were approved. The River Garden site plan remains pending.

With respect to other open business, the board approved the Favorito subdivision after receiving the soils investigation engineering report. A public hearing for the Kowalski subdivision project was scheduled for the board's 1/8/2015 meeting. Finally, Master Unit Retreats requested a six-month approval extension as they are still working on obtaining state health department approval for their public water supply source. The approval was granted.

There was no new business presented. The board's next regular meeting will be on January 8, 2015 at 7:00 p.m.

On December 11, 2014, the board held a workshop to review the town's final draft zoning ordinance proposal. The board substantially reviewed and updated its prior comments contained in its February 26, 2014 resolution presented to the town board at its

March, 2014 meeting. The board will hold its second review session on Thursday, January 15, 2015 at which time public comment will be considered.

Respectfully Submitted,

Daniel A. Benoit

Daniel A. Benoit, Chairman, Planning Board.



TOWN OF CAIRO SUPERVISOR'S REPORT

January 5, 2015 @ 6:30PM

Location: Town Hall of Cairo, Meeting Room

Notifications of Meetings:

- Town Clerk's Board
- Town Hall
- Outdoor Bulletin Board
- Town Website
- Daily Mail
- Town Email from Clerk

Monthly Financial Report: November 2014

- Sent via email to the Board & provided a copy at this evening's meeting

Zoning:

- Zoning: in progress, reaching final steps
 - o Next Step: Review Planning Board updated input and move forward to a 2nd Public Hearing.

Employee Meetings 2014:

- Holiday Party December 18th

Parks:

- Senior Recreation Area: in progress, no further update
- Gazebo project: in progress
 - o Working on plans and materials for Gazebo

Town Hall Renovations:

- Completing final steps of office renovation
- Court Office renovations in progress

Annex Building Renovation:

- Work will commence once the Library Renovation is complete.
- May consider hiring additional personnel or a contractor to work with Dale Becker or bid out work
- Annex Building Dedication:
 - o Will plan a dedication for the Police Department building in honor of Floyd Hempstead in the summer or fall of 2015 depending on the completion of the renovation.

Sidewalk Initiative:

- Seeking funding & financial resources for sidewalks down Main Street
- Cairo Historical Society asked the Town of consider installing sidewalks from Town Hall to their location at 35 Railroad Ave.

Well supply/drilling:

- In progress, next step is to contact the property owner of an identified well site location

Labor Negotiations:

- Highway Department Labor Agreement & Negotiations:
 - o In progress
- Police Department Labor Negotiations:
 - o Negotiations complete, next step is the Memorandum of Agreement

Employee Evaluations:

- Coming to completion

Meetings/Events:

- Meeting with Highway Department over Health Insurance December 4th @ 11:30am
- Attended the Cairo Historical Society's ceremony for the Historical Marker in Acra December 5th @ 11am
- Meeting with contractors for Lake Ave December 10th @ 9:30am
- Meeting with Town Board for a site inspection of a prospective Community Center on Main St. December 10th @ 10:30am
- Attended/hosted employee & volunteer holiday party December 18th @ noon
- Site inspection over road culvert/drainage complaint December 22nd @ 2pm
- Meeting with Robert H. December 22nd @ 3:30pm
- Meeting with Town Board for end of year business December 29th @ 9:30am

Climate Smart Communities Program:

- Solar Energy Initiative in progress
 - o Doug O. and I are continuing with research & meetings

Grant Writing objectives:

- Sidewalks: in progress with Delaware Engineering
 - o Will include a Rails to Trails request for funding
- Well Water Supply: in progress with Delaware Engineering
- Community Center: seeking grant writer
- Geological Site: seeking grant writer
- Ambulance Building: seeking grant writer
- Solar Farm: may not need grant funding, researching available financial opportunities
- Park Improvements
 - o Soccer Fields, Baseball Fields, Football Field: in progress
 - o Senior Recreation Area: in progress
 - o Enhancements such as gazebo, bathrooms, etc

County Business Advisory Committee:

- Attended 2 meetings thus far in the fall of 2014

Catskill Mountain Housing Opportunity:

- Community Development Block Grant for Home Repair
- Eligible to participate in the program

Town Board Pictures:

- February 2nd @ 3pm



512 Main St., PO Box 728

Cairo, NY 12413

TOWN OF CAIRO WATER & SEWER

MONTHLY REPORT

DECEMBER 2014

105 PHONE CALLS RECEIVED AND RESPONDED TO

5 DIG SAFELY REQUESTS AND RESPONDED TO

3 WATER SERVICES TURNED OFF

3 ALARMS RECEIVED AND RESPONDED TO

WATER DEPARTMENT

Alarm System Failure – The Sensaphone alarm system had continued to fail charging the replacement battery. Sensaphone sent us another battery believing that the first replacement was faulty. Smith Controls and I believe the charging circuit of the Sensaphone system has failed, but we are following the repair procedure of Sensaphone. They have since sent us another battery and it too is not charging properly, this will require us sending the alarm system to Sensaphone for repair or scrapping it and getting a new unit. I am waiting on a repair estimate to determine the cost effectiveness.

New Old Account #2550 – Joe Myers and I had at three times inspected and eventually approved the connection of account #2550. The service had not been to the building in many years and it had been

ruptured underground. The property owner replaced the line between the house and the curb stop valve. We replaced the curb stop valve. As the building is still under renovation, the water is still turned off and the account is not yet active.

Water Tower Low Level Alarm – December 6th 9:30 AM. An alarm that the water level at the water tower had dropped below the acceptable range. Investigation determined that although the level read a sudden empty water tower, the water in the tower was at an acceptable level. The digital monitor was giving us negative readings, but the valve gauge in the vault at the tower was reading true. We maintained the level by intermittently running the pumps in “hand” position for the duration of the weekend while monitoring the actual level at the tower. A hardware fault error had shut down the PLC, rebooting the system cleared the error and it continues to run fine. The error was caused by a digital meter that had reached its limit after many years and had shut down rather than rolling back to zero.

Well Pump #3 Alarm – December 8th 8:30 PM. Cairo PD notified me of an audible alarm sounding at the pump house at the old reservoir on route 23. Upon arrival and inspection, I determined it was an alarm from the false low level indication from the day before. And although I had reset the alarms at the main control panel, the secondary pump house did not automatically reset.

Water Turn-On/Offs – We had no water turn-ons. We had three water turn-offs with meter removal, #0055, #4080, & #3510. Account #0055 and #4080 had both required additional time as the curb stops were seized (#0055) and buried and packed with debris (#4080). We expect to soon reconnect #2550 to the water service, once appropriate repairs are finished. I have now spent numerous hours cleaning debris from curb stops, a variety of tools and techniques are used. Eventually a department owned generator, air compressor and shop-vac will be welcome additions.

Water Pressure #4570 – We did a flow and pressure test at both the hydrant and account #4570 on Mountain Ave at CR80. We had consistent pressure of 40 psi at the hydrant and at the account. The flow at the account was quite low in comparison to the hydrant. The pipe coming through the building foundation is old galvanized. Corrosion and deposits constricting flow in galvanized pipes can lead to lower water pressure. We traced the old line in the direction of the curb stop. The property owner later dug up the line and confirmed it is galvanized (not copper), he will replace the old line in the future (spring) and we will oversee the connection and inspect and replace the curb stop at that time. We expect that this will alleviate his low water pressure issues.

Water System Maintenance – I have replaced two broken valve box lids on Main Street, I have ordered a new valve box and some additional lids to finish the repair and we plan to cover them with cold patch to prevent damage and smooth the surface. The cold patch will be identifiable by its different color and it remains pliable enough to be removed when the need arises. The intermittent communication error between the water tower and the pumps still exists. There is still a problem with the phone communication at the control panel I have been working with Verizon to repair the line. Verizon has been on site three occasions and the problem has improved, but has yet to be solved. As it is an intermittent communication loss that resets itself within minutes, it is a low priority, but it does need to

be fixed. It is potentially our internal system phone lines that need repair. We have some electrical requirements that I have discussed with Rupert to handle the repairs.

Water Meter Readings – Albert Gasparini has completed the water meter readings and we have continued to streamline the process while still identifying and correcting prior errors. When we enter the meter readings, it is an opportune time to identify potential leaks. We had one substantial discrepancy that led us to account #2910 who had a burst pipe. Other accounts were informed if they were using an aberrant amount of water, in most instances; it was a leaky toilet that can add up to thousands of gallons of waste per month.

Water Certification – (Same as last month) John Orso and I (Michael Lamanec) are continuing the NY Rural Water course. Joe Myers is serving as an overseeing private certified contractor allowing Cairo to use his license until our certification process is completed.

SEWER DEPARTMENT

#5150 Septic – Following up on a complaint of a septic surcharge at #5150. Upon investigation, the tank appeared in good condition except needing minor repair to the access lid. Knowing that there had been a problem here a couple of years ago I suspected the back flow valve had failed. There was also an unidentified broken pvc pipe protruding from the blacktop driveway. Suspecting the broken pipe was now a clogged clean out, with the assistance of the crew from the highway department, we dug it up. The pipe was not connected to anything, it served no apparent purpose. We proceeded to dig around the tank and confirmed that a back flow preventer valve had never been installed. The gasket at the outlet of the tank had failed and it had been surcharging into the ground and the ground water could infiltrate into the system. We repaired the outlet and installed a backflow preventer; we also installed view ports at the inlet and the outlet of the tank. A couple of days after we had finished our work, a sinkhole had appeared near where we had unloaded the excavator. We were unsure as to the origin of the hole, there were theories of an old drywell or possibly part of an old abandoned storm drain, presumably it was simply a sink hole, and it is now filled in.

Septic Tank Pump-Outs – We have continued our locations, repairs and investigations into tanks to be pumped. In December, we have had 9 tanks pumped out for routine maintenance.

Pump Station #1 Failure – A septic surcharge at #5252 led us to realize that PS#1 was not working properly, the alarm light was lit and an audible alarm was sounding but it went unnoticed. Upon further investigation we were unable to operate the pumps in hand. We had the wet well pumped and called Emmons Pump for service. Joe was able to keep the pumps running by physically closing the circuit until the load was reduced and Emmons could arrive. Emmons determined a faulty surge suppressor circuit was to blame and they have temporarily bypassed it until a new one can be installed. While on the

scene we investigated the back-up generator and determined it needs a new battery installed. We will be increasing our monitoring of the pump stations, and a new battery is ordered.

New Line #5140 – This account had been having continued septic issues, our investigation led us to believe the issue was between the building and the tank. After their numerous attempts to snake the line, they replaced the line between the building and the tank. The original line was cracked and blocked with root and debris. I observed the connection and their septic problems have ceased.

Sewer Billings – We have begun a plan to separate the EDU billings from the program to minimize the consistent overlapping problems. We will run the EDU bills on a separate version of WLB, I expect this to correct the majority of our recurring billing issues.

The State of the Water & Sewer Department –

Personnel – Recently hired clerk Valerie Payton is learning quickly, she has grasped the payments and most of the billing procedures; she has also been very helpful in many other organizational tasks. John Orso continues to do the majority of the water testing and chemical treatments, he has also been assisting with the water meters and the septic tank projects. Albert Gasparini has completed the water meter readings. Joe Myers continues to be a most valuable asset in the mechanics of both the water and waste-water systems.

The Department has a cell phone #518-947-9188 for off hours and emergencies. The number is now listed on the answering machine, website and Greene County Emergency services.

Establishing SOPs (standard operating procedures) for various aspects of this department is an important goal we are working towards.

Michael Lamanec

Town of Cairo Water & Sewer Administrator

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. ____-15

“Appointing Police Chief and Setting Salaries for the Police Department”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Richard Busch as Officer In Charge for the Town of Cairo at an Annual salary of \$16,000 per year and be it further

RESOLVED, that the following appointments to the Town of Cairo Police Department be made:

Full-time Police Officer - \$20.20 per hour

Richard Busch

Part-time Police Officer - \$16.32 per hour

John Amoroso
Daniel Braden
Dennis Brandow
Corey Clark
Sean Clevensine
Joseph Feml
Raymond Feml
Henry Frick
Kevin Haverly
Teresa Neville
Nicholas Orso
Thomas Plank
Scott Schelling
Richard Selner

Part-time Special Officers - \$11.00 per hour

Scott Yates

Part-time Training Recruits - \$13.53 per hour training rate

Michael DeRose
Eyal Saad

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AY E	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. ____-15

“Appoint Ambulance Administrator and Clerk”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Reay Mahler as the 2015 Ambulance Administrator for 12 hours per week at a rate of \$18.00 per hour.

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Patricia Asaro as Ambulance Clerk at a rate of \$12.10 per hour not to exceed 30 hours per pay period unless approved of by the Ambulance Administrator and the Town Supervisor.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. ____-15

“Set Ambulance Personnel Rates”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the following hourly rates are hereby established for Ambulance Personnel:

AEMT \$15.30 per hour with an On Call Rate of \$50.00

EMT \$13.10 per hour with an On Call Rate of \$50.00

Driver \$12.10 per hour with an On Call Rate of \$50.00

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. _____-15

“Association of Town Meetings and Conferences”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that elected and appointed officials will be permitted to attend Association of Town Meetings, conference meetings, or training during the year subject to prior approval from the Town Board. Expenses will be paid according to the Town of Cairo Travel Policy.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. _____-15

“Set Salaries for Board of Assessment Review”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the salaries of the Board of Assessment Review to be as follows: \$350.00 per year for the Chairperson, and \$200.00 per year for the members, \$50.00 stipend for the initial 4 hour B.O.A.R. meeting for secretary and \$10.00 per hour for the secretary as needed thereafter. These rates reflect base pay for Grievance day and two additional deliberation days. Additional meetings beyond the three meetings are at a rate of \$35.00 per meeting when convened.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. _____-15

“Authorization to Designate a Bookkeeper, Historian & Secretary to the Supervisor”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that Ted Banta, Supervisor of the Town of Cairo is hereby authorized to designate Louann Arp to the full-time position of bookkeeper at an annual salary of \$36,850.00; and \$20.00 per hour for Capital Water and Sewer Project Administration when hours exceed 40 hours in a week.

BE IT FURTHER RESOLVED, that Ted Banta, Supervisor of the Town of Cairo is hereby authorized to designate Robert Uzzilia as Town Historian at an annual salary of \$1200.00; and;

BE IT FURTHER RESOLVED, that Ted Banta, Supervisor of the Town of Cairo is hereby authorized to designate Linda Kuever as the Supervisor’s Clerk at a rate of \$11.90 per hour.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. ____-15

**“Appointment of Code Enforcement Officer, Building
Inspector”**

Councilperson Douglas Ostrander offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Stacy Sprague as Code Enforcement Officer with an annual salary of \$34,900.00; and be it further

RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Richard Hilgendorff as Building Inspector/Fire Marshall at an annual salary of \$15,702.00.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. _____-15

“Appointing Deputy to the Superintendent of Highways”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that Debra Sommer be appointed to the full time position of Deputy Superintendent of Highways at an annual salary of \$27,128.00.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. ____-15

“Appoint Deputy Supervisor”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Douglas Ostrander as Town of Cairo Deputy Supervisor to serve in the absence of the Town Supervisor with an annual stipend of \$1,000.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. ____-15

“Appoint Deputy Tax Collector”

Councilperson _____ offered the following resolution
and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby
appoint Linda Kuever as the Deputy Tax Collector at a rate of \$11.55 per hour.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. -15

“Designating the Town of Cairo Official Newspapers”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that “The Daily Mail” be designated as the official newspaper for the Town of Cairo.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. -15

“Animal Control”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of The Town of Cairo does hereby appoint Brian Feml as Animal Control Officer at an hourly rate of \$11.60 with a two (2) hour minimum per call. Administrative paperwork will be paid at \$11.60 per hour as needed.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. ____-15

“Appoint Town Health Officer for 2015”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Dr. Robert Schneider as Town of Cairo Health Officer with a term that expires December 31, 2015 at an annual salary of \$660.00.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

JANUARY 5, 2015

RESOLUTION NO. ____-15

“Authorization to Certify Payrolls and Make Purchases”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that Robert F. Hempstead, Superintendent of Highways, be given the authority to certify payrolls in his department and to make purchases up to \$5,000.00 without the prior approval of the Cairo Town Board, and

BE IT FURTHER RESOLVED, that the Superintendent of Highways be authorized to purchase tires, batteries, filters, fuel oil, diesel fuel, salt and any other items under New York State contract, and

BE IT FURTHER RESOLVED, that the Superintendent of Highways be authorized to purchase sand, calcium chloride, crushed stone, road oil, blacktop, culvert pipe, signs and sign posts, guide rails, ties and any other items under Greene County bid.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. ____-15

MEETING OF THE BOARD

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the regular/general meeting of the Town Board of the Town of Cairo will be held on the first Monday of every month at 6:30 P.M. in the Town Hall, Main Street, Cairo, New York ,except for the month of September when the meeting will be held on September 14th because of the Labor Day Holiday on September 7th.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. -15

“Town Court Appointments”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the following individuals be appointed to the following positions and paid the respective amount shown:

Justice Clerk 1	Joan Vandenburg	\$25,500.00 annual salary
Justice Clerk 2	Victoria Smith	\$11.05 per hour-maximum of 30 hours per week
Security Officer	John DeRose	\$12.00 per hour
Security Officer	Michael DeRose	\$12.00 per hour
Security Officer	Steven DeRose	\$12.00 per hour

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. -15

“Parks, Buildings and Grounds Personnel”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Paul MacNiven as a full-time Parks, Buildings, and Grounds Maintenance person at a rate of \$13.70 per hour; and be it further

RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Steven Rumph as a full-time Parks, Buildings and Grounds Maintenance person at a rate of \$12.55 per hour.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. -15

“Payment of Bills and Payment of Utility Bills”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Supervisor, and in the absence of the Supervisor, the Deputy Supervisor be authorized to approve the expenditure of up to \$2,500.00 without prior approval of the Town Board; and,

BE IT FURTHER RESOLVED, that in order for Town Charge bills to be paid properly, they must be submitted to the bookkeeper by the Wednesday preceding the regular meeting night of the Town Board, in order for them to be paid the same month as submitted; and,

BE IT FURTHER RESOLVED, that the Town Board of Cairo authorize the payment of utility bills such as fuel oil, electricity, gas and telephone and insurance bills without the need to wait for the regular Town Board meeting in order to avoid finance charges on such bills.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. ____-15

“Appoint Planning Board Chairperson”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Daniel Benoit as Chairman of the Planning Board for the year 2015; and

BE IT FURTHER RESOLVED, that Ray Pacifico is hereby appointed to act as Chairman in the absence of Daniel Benoit.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. _____ -15

“Set Salaries for Planning Board”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the salaries of the Planning Board to be as follows:

Chairperson \$85.00 per meeting

Members 70.00 per meeting

Clerk 11.05 per hour

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2014

RESOLUTION NO.

“Set Holidays for 2015”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the dates of the 2015 holidays as follows:

New Year’s Day Thursday, January 1, 2015
Martin Luther King Jr. Birthday Monday, January 19, 2015
President’s Day Monday, February 16, 2015
Memorial Day Monday, May 25, 2015
Independence Day July 4th observing July 3rd, 2015
Labor Day Monday, September 7, 2015
Columbus Day Monday, October 12, 2015
Election Day Tuesday, November 3, 2015
Veteran’s Day Wednesday, November 11, 2015
Thanksgiving Day Thursday, November 26, 2015
Christmas Day Friday, December 25, 2015

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. _____-15

“Setting 2015 Salaries for Elected Officials”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the following salaries for elected officials be approved as set forth in the 2015 Budget:

Supervisor Ted Banta	\$14,617.00
Justice Leland Miller	14,000.00
Justice Tanja Sirago	14,000.00
Town Clerk Tara Rumph	29,340.00
Councilperson Douglas Ostrander	6,738.00
Councilperson Mary-Jo Cords	6,738.00
Councilperson Daniel Joyce	6,738.00
Councilperson Anthony Puorro	6,738.00
Tax Collector Sue Hilgendorff	11,450.00
Superintendent of Highways Robert Hempstead	52,000.00

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. ____-15

“Setting 2015 Salary for Sole Assessor”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the annual salary for the position of Sole Assessor, Janice Hull, for the Town of Cairo, for the year of 2015 be set at \$45,455.00.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. _____-15

“Appoint Summer Recreation Coordinator”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Janet McKeon as the Summer Recreation Coordinator at a pay rate of \$15.75 per hour

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. _____-15

“Authorizing the Supervisor to Invest Town Funds”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that Ted Banta, Supervisor for the Town of Cairo, is hereby authorized to invest Town funds and purchase Certificates of Deposit when available or any other protected monetary instrument issued by the Bank of the Federal Government; and

BE IT FURTHER RESOLVED, that the Bank of Greene County, Cairo branch and the National Bank of Coxsackie, Cairo branch be the official depositories for the funds of the Town of Cairo.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. _____-15

“Appointing Attorney for the Town”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Tal G. Rappleyea, Esq. as Attorney for the Town of Cairo at a monthly retainer of \$1,000.00 and at the rate of \$125.00 per hour for such further litigation, legislation and other representation that the Town Board shall deem to be outside the scope of the monthly retainer. The Attorney for the Town is not an employee but has the status of an independent contractor.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. ____-15

“Appoint Water and Sewer Administration”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint the following individuals for the Water & Sewer Departments.

Michael Lamanec	Administrator	\$13.50 per hour
Valerie Payton	Clerk	\$10.75 per hour
Albert Gasparini	Laborer	\$10.75 per hour
John Orso	Laborer	\$10.75 per hour

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. ____-15

“Set Salaries for Board of Appeals”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the salaries of the Board of Appeals to be as follows:

Chairperson \$75.00 per meeting

Members \$65.00 per meeting

Clerk \$11.75 per hour

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. -15

“Other Town Appointments”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the following individuals be appointed to the following positions and paid the respective amount shown:

Registrar of Vital Statistics	Tara Rumph	\$1000.00 annual salary
First Deputy Clerk	Debra Sommer	\$12.20 per hour
Deputy Town Clerk	Kathy Rockefeller	\$11.05 per hour@30 hrs max per pay period
Deputy Town Clerk	Heather Smith	\$10.75 per hour@30 hrs max per pay period
Clerk	Donna Chewin	\$11.05 per hour@30 hrs max per pay period
Clerk	Evelyn Gabrielsen	\$10.75 per hour@24 hrs max per pay period
Planning Board Clerk	Angela Bedani	\$11.05 per hour
Board of Appeals Clerk	Louann Arp	\$11.75 per hour
Parks, Buildings & Grounds Director	Robert Hempstead	\$6,000.00 annual salary

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. -15

“Appoint Chairperson & Acting Chair to the Board of Appeals”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Tom Baldwin as Chairperson to the Board of Appeals to be paid according to the Chairperson rate.

AND WHEREAS, George Kleinmeier was the acting Chair for the Board of Appeals in the Chairperson’s absence in 2014; therefore,

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint George Kleinmeier as the acting Chair in the absence of the Chairperson Tom Baldwin to be paid according to the Chairperson rate.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. -15

“Appoint William A. Carr, Jr. As Peace Officer”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, William A. Carr Jr., Town Supervisor for the Town of Durham has requested that the Town of Cairo, in an inter-municipal cooperative effort, appoint William A. Carr Jr. as a Peace Officer, at no cost to the Town of Cairo; therefore,

BE IT RESOLVED, that the Town of Cairo hereby appoints William A. Carr Jr. as a Peace Officer.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. -15

“Appointing Auditing Firm for the Town of Cairo”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Patterson, Koskey, Howe & Bucci, CPA, P.C. as the Auditing Firm for the Town of Cairo according to the terms provided in the Letter of Understanding dated August 26, 2014.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. _____-15

“Setting Rate for Seasonal Highway, Parks, Buildings, and Grounds Employees”

Councilperson _____ offered the following resolution
and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set
the rate of Seasonal Highway, Parks, Buildings, and Grounds employees to be
\$10.75 per hour.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. _____-15

“Setting Rate for Seasonal Highway, Parks, Buildings, and Grounds Employees”

Councilperson _____ offered the following resolution
and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set
the rate of Seasonal Highway, Parks, Buildings, and Grounds employees to be
\$10.75 per hour; and be it further

RESOLVED, that the Town Board of the Town of Cairo does hereby set the
hourly rate for Brandon Gabrielle to be 11.25 per hour.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. _____-15

“Set Rate of Pay for Dale Becker”

Councilperson _____ offered the following resolution
and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set
the rate of pay for Dale Becker to be 12.00 per hour.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2014

RESOLUTION NO. _____

“Receipt of Monthly Supervisor’s Report”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for November, 2014.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. _____

“Approve Purchase for Multi-Function Printer/Copier ”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, the Town Board does hereby authorize the Town Supervisor to sign the (5) year lease agreement with De Lage Landen for the purchase/lease price of (1) Lanier copier/printer MP3503 at a monthly lease payment of \$142.50 for a total purchase of \$6,882.90.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

LESSEE	Full Legal Name TOWN OF CAIRO				Phone Number 5186223366		
	Billing Address 512 MAIN ST, CAIRO, NY, 12413				Purchase Order Requisition Number		
	Equipment Location (if not same as above)				Send Invoice to Attention of		
EQUIPMENT INFORMATION	Equipment Make	Model Number	Serial Number	Quantity	Description (Attach separate Schedule A if Necessary)		
	Lanier	MPC3503		1	Digital B&W-Color- Copier-Printer-Scanner-Fax		
PAYMENT INFORMATION	Number of Lease Payments	Lease Payment (PLUS)	Applicable Sales Tax (EQUALS)	Total Lease Payment	Term of Lease in Months	End of Lease Option	Payment Frequency
	60	\$142.52 +	=	\$142.52	60	Fair Market Value	Monthly
		+	=		Security Deposit (PLUS)	First Period Payment (PLUS)	Other (EQUALS)
		+	=		N/A	+	= N/A
						End of Lease Purchase Option shall be FMV unless another option is indicated.	
						Total Payment Enclosed	

TERMS AND CONDITIONS

1. Lease: You (the "Lessee") agree to lease from us (the "Lessor") the Equipment listed above and on any attached schedule (the "Lease"). You authorize us to adjust the Lease payments by up to 15% if the cost of the Equipment or taxes differs from the supplier's estimate. This lease is effective on the date that it is accepted and signed by us, and the term of this Lease begins on that date or any later date that we designate (the "Commencement Date") and continues thereafter for the number of months indicated above. Lease payments are due as invoiced by us. As you will have possession of the Equipment from the date of its delivery, if we accept and sign this Lease you will pay us interim rent for the period from the date the Equipment is delivered to you until the Commencement Date, as reasonably calculated by us based on the Lease payment, the number of days in that period, and a month of 30 days. Your Lease obligations are absolute, unconditional and are not subject to cancellation, reduction, setoff or counterclaim. You agree to pay us a fee of \$75 to reimburse our expenses for preparing financing statements, other documentation costs and all ongoing administration costs during the term of this Lease. Security deposits are non-interest-bearing and may be applied to cure a Lease default. If you are not in default, we will return the deposit to you when the Lease is terminated. If a payment is not made when due, you will pay us a late charge of 10% of the payment or \$10, whichever is greater. We will charge you a fee of \$25 for any check that is returned. ONLY WE ARE AUTHORIZED TO WAIVE OR CHANGE ANY TERM, PROVISION OR CONDITION OF THE LEASE.

2. Title: Unless you have a \$1.00 purchase option, we will have title to the Equipment. If you have a \$1.00 purchase option and/or the lease is deemed to be a security agreement, you grant us a security interest in the Equipment and all proceeds thereof. You authorize us to file Uniform Commercial Code ("UCC") financing statements on the equipment.

3. Equipment Use, Maintenance and Warranties: We are leasing the Equipment to you "AS-IS" AND MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. We transfer to you any manufacturer warranties. You are required at your cost to keep the Equipment in good working condition and to pay for all supplies and repairs. If the Lease Payment includes the cost of maintenance and/or service provided by a third party, you agree that we are not responsible to provide the maintenance or service and you will make all claims related to maintenance and service to the third party. You agree that any claims related to maintenance or service will not impact your obligation to pay all Lease Payments when due.

4. Assignment: You agree not to transfer, sell, sublease, assign, pledge or encumber either the Equipment or any rights under this Lease without our prior written consent. You agree that we may sell, assign, or transfer the Lease and the new owner will have the same rights and benefits we now have and will not have to perform any of our obligations and the rights of the new owner will not be subject to any claims, defenses, or setoffs that you may have against us or any supplier.

5. Risk of Loss and Insurance: You are responsible for all risks of loss or damage to the Equipment and if any loss occurs you are required to satisfy all of your Lease obligations. You will keep the Equipment insured against all risks of loss or damage for an amount equal to its replacement cost. You will list us as the sole loss payee for the insurance and give us written proof of the insurance. If you do not provide such insurance, you agree that we have the right, but not the obligation, to obtain such insurance, and add an insurance fee to the amount due from you, on which we may make a profit. We are not responsible for any losses or injuries caused by the Equipment and you will reimburse us and defend us against any such claims. This indemnity

will continue after the termination of this Lease. You will obtain and maintain comprehensive public liability insurance naming us as an additional insured with coverages and amounts acceptable to us.

6. Taxes: You agree to pay when due, either directly or as reimbursement to us, all sales, use and personal property taxes and charges in connection with ownership and use of the Equipment. We may charge you a processing fee for administering property tax filings. You will indemnify us on an after-tax basis against the loss of any tax benefits anticipated at the Commencement Date arising out of your acts or omissions.

7. End of Lease: You will give us at least 60 days but not more than 120 days written notice (to our address below) before the expiration of the initial Lease term (or any renewal term) of your intention to purchase or return the Equipment. With proper notice you may: a) purchase all the Equipment as indicated above under "End of Lease Option" (fair market value purchase option amounts will be determined by us based on the Equipment's in place value); or b) return all the Equipment in good working condition at your cost in a timely manner, and to a location we designate. If you fail to notify us, or if you do not (i) purchase or (ii) return the Equipment as provided herein, this Lease will automatically renew at the same payment amount for consecutive 60-day periods.

8. Default and Remedies: You are in default on this Lease if: a) you fail to pay a Lease Payment or any other amount when due; or b) you breach any other obligation under the Lease or any other Lease with us. If you are in default on the Lease we may: (i) declare the entire balance of unpaid Lease Payments for the full Lease term immediately due and payable to us; (ii) sue you for and receive the total amount due on the Lease plus the Equipment's anticipated end of Lease fair market value or fixed price purchase option (the "Residual") with future Lease Payments and the Residual discounted to the date of default at the lesser of (A) a per annum interest rate equivalent to that of a U.S. Treasury constant maturity obligation (as reported by the U.S. Treasury Department) that would have a repayment term equal to the remaining Lease term, all as reasonably determined by us, or (B) 6% per annum, plus reasonable collection and legal costs; (iii) charge you interest on all monies due at the rate of 18% per year or the highest rate permitted by law from the date of default; and (iv) require that you immediately return the Equipment to us or we may peaceably repossess it. Any return or repossession will not be considered a termination or cancellation of the Lease. If the Equipment is returned or repossessed we will sell or re-rent the Equipment at terms we determine, at one or more public or private sales, with or without notice to you, and apply the net proceeds (after deducting any related expenses) to your obligations. You remain liable for any deficiency with any excess being retained by us.

9. Miscellaneous: You agree the Lease is a Finance Lease as defined in Article 2A of the "UCC". You acknowledge we have given you the name of the Equipment supplier and that you may have rights under the contract with the supplier and may contact the supplier for a description of these rights. If requested, you will sign a separate Equipment acceptance certificate. **This Lease was made in Pennsylvania ("PA"), is to be performed in PA and shall be governed and construed in accordance with the laws of PA. You consent to jurisdiction, personal or otherwise, in any state or federal court in PA and irrevocably waive a trial by jury.** You agree to waive any and all rights and remedies granted to you under Sections 2A-508 through 2A-522 of the UCC. You agree that the Equipment will only be used for business purposes and not for personal, family or household use and will not be moved from the above location without our consent. You agree that a facsimile copy of the Lease with facsimile signatures may be treated as an original and will be admissible as evidence of the Lease. We may inspect the Equipment during the Lease term.

LESSEE SIGNATURE	You agree that this is a non-cancelable lease. The Equipment is: ☒ NEW ☐ USED	
	Lessee (Full Legal Name) TOWN OF CAIRO	
	Signature	
	Print Name	
	Title	Date

LESSOR	DE LAGE LANDEN FINANCIAL SERVICES, INC. Lease Processing Center: 1111 Old Eagle School Road, Wayne, PA 19087-8608 PHONE: (800) 735-3273 • FAX: (800) 776-2329	
	Commencement Date	Lease Number
	Accepted By	

GUARANTY	I unconditionally guaranty prompt payment of all the Lessee's obligations. The Lessor is not required to proceed against the Lessee or the Equipment or enforce other remedies before proceeding against me. I waive notice of acceptance and all other notices or demands of any kind to which I may be entitled. I consent to any extensions or modification granted to the Lessee and the Lessee and the release and/or compromise of any obligations of the Lessee or any other guarantors without releasing me from my obligations. This is a continuing guaranty and will remain in effect in the event of my death and may be enforced by or for the benefit of any assignee or successor of the Lessor. This guaranty is governed by and constituted in accordance with the Laws of the Commonwealth of Pennsylvania and I consent to non-exclusive jurisdiction in any state or federal court in Pennsylvania and waive trial by jury.	
	Signature	Date
	Print Name	

ACCEPTANCE	The equipment has been received, put in use, is in good working order and is satisfactory and acceptable.	
	Signature	Date
	Print Name	Title

TOWN OF CAIRO

January 5, 2014

RESOLUTION NO. _____

“Appoint Library Trustees”

Councilperson _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Dean Lavin & Catherine Hempstead to the Cairo Public Library Board of Trustees to fill 2 new 5 year terms commencing January 1, 2015.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

January 5, 2015

RESOLUTION NO. _____

“Payment of Bills on Abstract #301”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #301, consisting of 2015 Vouchers #1001 through #1034 in the amount of \$25,890.46 is approved for payment.

The total amount to be paid from the:

General Fund -	\$8,810.73	Street Lighting -	
Highway Fund -	\$16,807.73	Sewer Fund -	\$136.00
Cap. Library Fund -		Water Fund -	\$136.00
Cap. Sewer Fund -		Trust & Agency –	
Hydrant Fund –			

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____

TOWN OF CAIRO

January 05, 2015

RESOLUTION NO. _____

“Payment of Bills on Abstract #325”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, town law requires that no fund or appropriation account may be overdrawn; and

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #325, consisting of 2014 Vouchers #2767 through #2792 in the amount of \$51,586.76 is approved for payment.

The total amount to be paid from the:

General Fund -	\$10,252.59	Street Lighting -	
Highway Fund -	\$41,322.17	Sewer Fund -	
Cap. Library Fund -		Water Fund -	\$12.00
Cap. Sewer Fund -		Trust & Agency -	
Hydrant Fund -			

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____