



TOWN OF CAIRO

GENERAL/SPECIAL MEETING AGENDA

February 6, 2015 @ 10:00AM

Location: Town Hall, Cairo

Call to Order

Pledge of Allegiance

Attendance

Executive Session for Scheduled Labor Discussions with Counsel

- Previously scheduled a 10:00am meeting with Labor Counsel
- As a result of the inclement weather & cancellation of the regular/general Town Board meeting on February 2nd, we will conduct business after our Executive Session with Labor Counsel.

Appointments & Resolutions

Unfinished Business

New Business

Correspondence

Adjournment

Events

Catching Rays Ribbon Cutting Ceremony 2/7 11am

Rescheduled Public Hearing & Town Board Meeting 2/12 6:30pm

TOWN OF CAIRO

February 6, 2015

RESOLUTION NO. _____

“Receipt of Monthly Supervisor’s Report”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, it has been recommended by the NYS Comptroller’s Office in the Town of Cairo Report of Examination 2008M-175, that the Supervisor should present a Monthly Report to the Town Board members consisting of cash receipts, cash disbursements, and a budget versus actual report for expenses and revenues, and it be documented in the minutes; therefore, be it,

RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for December, 2014.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

February 6, 2015

RESOLUTION NO. _____

“Amend Tax Warrant”

Councilperson_____offered the following resolution and moved its adoption:

WHEREAS, resolution no. 162-14 authorized the removal of sewer penalties assessed to the Town Hall Sewer Account #1210, RR Annex Account #4000, and Library Account #4005 in the amount of \$12.80 for each account and

WHEREAS, the sewer delinquent penalties were not removed and were erroneously re-levied to the Tax Warrant on SBL# 101.05-3-14 in the amount of \$25.60 and SBL# 101.05-5-2 in the amount of \$12.80; therefore be it

RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Tax Collector, Susan Hilgendorff, to amend the Tax warrant in the amount of \$38.40 for delinquent sewer use.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____

TOWN OF CAIRO

August 4, 2014

RESOLUTION NO. 162-14

**“Remove Sewer Penalties Assessed
to the Town of Cairo Buildings Sewer Accounts”**

Councilperson CORDS offered the following resolution and moved its adoption:

WHEREAS, the sewer use bills for the Town of Cairo Buildings were not issued before the May Town Board meeting; and

WHEREAS, the bills were not paid until June 2, 2014; and

WHEREAS, a sewer penalty was assessed of \$12.80 on May 31, 2014 to the Town Hall, RR Annex, and Library accounts; therefore be it

RESOLVED, that the Town of Cairo Town Board does hereby authorize the penalties of \$12.80 to be removed from the Town Hall Account #1210, RR Annex Account #4000, and Library Account #4005.

SECONDED BY COUNCILPERSON OSTRANDER

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO <i>absent</i>	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE 4 NAY ABSENT 1 CARRIED ✓ DEFEATED

**COUNTY/TOWN TAX
GREENE COUNTY - TOWN OF CAIRO**

* For Fiscal Year 01/01/2015 to 12/31/2015

Warrant Date: 12/21/2014

Bill No. 004288
Sequence No. 4304
Page No. 1 of 1

MAKE CHECKS PAYABLE TO

SUE HILGENDORFF, Collector
Town of Cairo
512 Main Street - PO Box 319
Cairo, NY 12413
(518) 622-9218

TO PAY IN PERSON

See enclosed flyer

SWIS S/B/L ADDRESS LEGAL DESCRIPTION

192400 101.05-3-14
Address: 512 Main St
Muni: Cairo
School: Cairo-Durham
NYS Tax and Finance School District Code:
Govt bldgs Roll Sect. 8
Parcel Acreage: 0.00 X 0.00 1.82
Bank Code
Estimated State Aid: CNTY 14,253,682
TOWN 18,305

192400 101.05-3-14
Town of Cairo
PO Box 728
Cairo, NY 12413

PROPERTY TAXPAYER'S BILL OF RIGHTS

The assessor estimates the Full Market Value of this property as of July 1, 2013 was: \$4,057,143.00

The Total Assessed Value of this property is: \$2,840,000.00

The Uniform Percentage of Value used to establish assessments in your municipality was: 70.00

If you feel your assessment is too high, you have a right to seek a reduction in the future. A publication entitled "Contesting your assessment" is available at the assessor's office and online at www.tax.ny.gov. Please note that the period for filing complaints on the above assessment has passed.

Exemption	Value	Tax Purpose	Est Full Value	Exemption	Value	Tax Purpose	Est Full Value
T.I. BRIDGE	2,840,000	CO/TOWN/SCH	4,057,143				

PROPERTY TAXES

Taxing Purpose	Total Tax Levy	% Levy Change from Prior Year	Taxable Assessed Value or Units	Rates per \$1000 or per Unit	Tax Amount
County Tax	23,111,839	3.5	0.00	5.959058	\$0.00
Town Tax	3,106,022	1.3	0.00	8.049126	\$0.00
Del Swr-Use			0.00		\$25.60
Cairo fire TOTAL M	433,000	1.1	0.00	1.367261	\$0.00
Cairo hydrant TOTAL M	30,000	0.0	0.00	.635272	\$0.00
Cairo lt TOTAL M	23,000	4.5	0.00	.586174	\$0.00

TAXES MAY BE PAID ON OR BEFORE JANUARY 31, 2015
WITHOUT PENALTIES OR INTEREST.
OTHER IMPORTANT INFORMATION CONCERNING YOUR TAXES
IS SHOWN ON THE BACK OF THIS BILL.

Apply For Third Party Notification By: 11/15/2015

TOTAL TAXES DUE \$25.60

PAYMENT SCHEDULE

Pay By:	Penalty/Interest	Amount	Total Due
01/31/2015	\$0.00	\$25.60	\$25.60
02/28/2015	\$0.26	\$25.60	\$25.86
03/31/2015	\$0.51	\$25.60	\$26.11
04/30/2015	\$0.77	\$25.60	\$26.37

ALL CHECKS SUBJECT TO COLLECTION

Taxes paid by

CA
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**GREENE COUNTY - TOWN OF CAIRO
RECEIVER'S STUB**

Bill No. 004288
192400 101.05-3-14
Bank Code:

Town of: Cairo
School: Cairo-Durham
Property Address: 512 Main St
Town of Cairo
PO Box 728
Cairo, NY 12413

Pay By:	Penalty/Interest	Amount	Total Due
01/31/2015	\$0.00	\$25.60	\$25.60
02/28/2015	\$0.26	\$25.60	\$25.86
03/31/2015	\$0.51	\$25.60	\$26.11
04/30/2015	\$0.77	\$25.60	\$26.37

TOTAL TAXES DUE \$25.60

RETURN THE ENTIRE BILL WITH PAYMENT AND PLACE A CHECK MARK IN THIS BOX [] IF YOU WANT A RECEIPT OF PAYMENT. THE RECEIVER'S STUB MUST BE RETURNED WITH PAYMENT.

**COUNTY/TOWN TAX
GREENE COUNTY - TOWN OF CAIRO**

* For Fiscal Year 01/01/2015 to 12/31/2015

Warrant Date: 12/21/2014

Bill No. 004289
Sequence No. 4305
Page No. 1 of 1

MAKE CHECKS PAYABLE TO

SUE HILGENDORFF, Collector
Town of Cairo
512 Main Street - PO Box 319
Cairo, NY 12413
(518) 622-9218

TO PAY IN PERSON

See enclosed flyer

SWIS S/B/L ADDRESS LEGAL DESCRIPTION

192400 101.05-5-2
Address: 16 Railroad Ave
Muni: Cairo
School: Cairo-Durham
NYS Tax and Finance School District Code:
Govt bldgs Roll Sect. 8
Parcel Acreage: 0.00 X 0.00 0.3
Bank Code
Estimated State Aid: CNTY 14,253,682
TOWN 18,305

192400 101.05-5-2
Town of Cairo
Attn: Town Clerk
512 Main St
Cairo, NY 12413

PROPERTY TAXPAYER'S BILL OF RIGHTS

The assessor estimates the Full Market Value of this property as of July 1, 2013 was: \$214,286.00

The Total Assessed Value of this property is: \$150,000.00

The Uniform Percentage of Value used to establish assessments in your municipality was: 70.00

If you feel your assessment is too high, you have a right to seek a reduction in the future. A publication entitled "Contesting your assessment" is available at the assessor's office and online at www.tax.ny.gov. Please note that the period for filing complaints on the above assessment has passed.

<u>Exemption</u>	<u>Value</u>	<u>Tax Purpose</u>	<u>Est Full Value</u>	<u>Exemption</u>	<u>Value</u>	<u>Tax Purpose</u>	<u>Est Full Value</u>
T.I. BRIDGE	150,000	CO/TOWN/SCH	214,286				

PROPERTY TAXES

<u>Taxing Purpose</u>	<u>Total Tax Levy</u>	<u>% Levy Change from Prior Year</u>	<u>Taxable Assessed Value or Units</u>	<u>Rates per \$1000 or per Unit</u>	<u>Tax Amount</u>
County Tax	23,111,839	3.5	0.00	5.959058	\$0.00
Town Tax	3,106,022	1.3	0.00	8.049126	\$0.00
Del Swr-Use			0.00		\$12.80
Cairo fire TOTAL M	433,000	1.1	0.00	1.367261	\$0.00
Cairo hydrant TOTAL M	30,000	0.0	0.00	.635272	\$0.00
Cairo lt TOTAL M	23,000	4.5	0.00	.586174	\$0.00

TAXES MAY BE PAID ON OR BEFORE JANUARY 31, 2015
WITHOUT PENALTIES OR INTEREST.
OTHER IMPORTANT INFORMATION CONCERNING YOUR TAXES
IS SHOWN ON THE BACK OF THIS BILL.

Apply For Third Party Notification By: 11/15/2015

TOTAL TAXES DUE \$12.80

PAYMENT SCHEDULE

<u>Pay By:</u>	<u>Penalty/Interest</u>	<u>Amount</u>	<u>Total Due</u>
01/31/2015	\$0.00	\$12.80	\$12.80
02/28/2015	\$0.13	\$12.80	\$12.93
03/31/2015	\$0.26	\$12.80	\$13.06
04/30/2015	\$0.38	\$12.80	\$13.18

ALL CHECKS SUBJECT TO COLLECTION

Taxes paid by CA CH

**GREENE COUNTY - TOWN OF CAIRO
RECEIVER'S STUB**

Bill No. 004289
192400 101.05-5-2
Bank Code:

Town Of: Cairo
School: Cairo-Durham
Property Address: 16 Railroad Ave

Town of Cairo
Attn: Town Clerk
512 Main St
Cairo, NY 12413

<u>Pay By:</u>	<u>Penalty/Interest</u>	<u>Amount</u>	<u>Total Due</u>
01/31/2015	\$0.00	\$12.80	\$12.80
02/28/2015	\$0.13	\$12.80	\$12.93
03/31/2015	\$0.26	\$12.80	\$13.06
04/30/2015	\$0.38	\$12.80	\$13.18

TOTAL TAXES DUE \$12.80

RETURN THE ENTIRE BILL WITH PAYMENT AND PLACE A CHECK MARK IN THIS BOX [] IF YOU WANT A RECEIPT OF PAYMENT. THE RECEIVER'S STUB MUST BE RETURNED WITH PAYMENT.



TOWN OF CAIRO

February 6, 2015

Resolution No. -2015

“Hire Full Time Highway Employee “

COUNCILPERSON _____ OFFERED THE FOLLOWING RESOLUTION AND MOVED
ITS ADOPTION:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the change of status of Christopher Henderson from a part time highway employee to a full time employee at a rate of \$14.00 per hour that took place on January , 2015.

BE IT FURTHER RESOLVED, full time employee benefits will be according to the collective bargaining unit Teamsters Local 294.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE____NAY____ABSENT____ABSTAIN____CARRIED____DEFEATED____

TOWN OF CAIRO

February 6, 2015

RESOLUTION NO. _____

“Authorization to Purchase 2015 Police Utility Interceptor AWD”

COUNCILPERSON _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Police Department to purchase (1) 2015 Police Utility Interceptor AWD NYS Contract #024 Price including options for the purchase price of \$37,949.00 and;

BE IT FURTHER RESOLVED, that the Town Board of the Town of Cairo does hereby authorize the Town Supervisor to sign a (3) year lease/purchase contract for the same.

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE ____ NAY ____ ABSENT ____ CARRIED ____ DEFEATED ____



BEYER FORD

170 Ridgedale Ave.
Morristown, NJ 07936

Quote

To:

From:

Brooks Buxton
31 Williams Parkway
East Hanover, NJ 07936

Phone/Fax: (973) 319- 7009 / (973) 884-2650

2015 POLICE UTILITY POLICE INTERCEPTOR AWD PA COSTARS CONTRACT #024

Engine: 3.7L V6 Ti-VCT FFV
Transmission: 6-Speed Automatic
3.65 Axle Ratio (STD)
Transmission w/Oil Cooler
Automatic Full-Time All-Wheel Drive
Engine Oil Cooler
78-Amp/Hr 750CCA Maintenance-Free Battery
HD 220 Amp Alternator
GVWR: 6,300 lbs
Gas-Pressurized Shock Absorbers
Front And Rear Anti-Roll Bars
Electric Power-Assist Steering
18.6 Gal. Fuel Tank
Dual Stainless Steel Exhaust
Permanent Locking Hubs
Strut Front Suspension w/Coil Springs
Multi-Link Rear Suspension w/Coil Springs
4-Wheel Disc Brakes
Wheels: 18" x 8" 5-Spoke Painted Black Steel
Tires: P245/55R18 AS BSW
Steel Spare Wheel
Spare Tire Mounted Inside Under Cargo
Clearcoat Paint
Body-Colored Front Bumper
Body-Colored Rear Bumper
Black Bodyside Cladding and Black Wheel Well Trim
Black Side Windows Trim
Black Door Handles
Black Power Side Mirrors
Fixed Rear Window
Deep Tinted Glass
Speed Sensitive Variable Intermittent Wipers
Front Windshield -inc: Sun Visor Strip
Galvanized Steel/Aluminum Panels
Black Grille
Liftgate Rear Cargo Access
Tailgate/Rear Door Lock Included
Projector Beam Halogen Headlamps
LED Brakelights
Dual Stage Driver And Passenger Seat-Mounted Side
Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Side Impact Beams

Radio w/ Steering Wheel Controls
Radio: AM/FM/CD/MP3 Capable
Integrated Roof Antenna
Cloth Bucket Front Seats
6-Way Power Driver Seat
Manual Lumbar Support
4-Way Passenger Seat -
60-40 Folding Split-Bench Vinyl Rear Seat
Manual Tilt Steering Column
Power Rear Windows and Fixed 3rd Row Windows
5 Person Seating Capacity
Cruise Control w/Steering Wheel Controls
Manual Air Conditioning
HVAC -inc: Underseat Ducts
Locking Glove Box
Full Cloth Headliner
Day-Night Rearview Mirror
Driver And Passenger Visor Vanity Mirrors
Mini Overhead Console
Front And Rear Map Lights
Fade-To-Off Interior Lighting
Full Vinyl/Rubber Floor Covering
Carpet Floor Trim
Cargo Features -inc: Cargo Tray/Organizer
Cargo Space Lights
Dashboard Storage, Driver And Passenger Door Bins
Power Adjustable Pedals
Power 1st Row Windows w/Driver 1-Touch Down
Delayed Accessory Power
Power Door Locks
Systems Monitor
Redundant Digital Speedometer
Trip Computer
Analog Display
Manual Adjustable Front Head Restraints
2 12V DC Power Outlets
Air Filtration
Advancetrac
ABS And Driveline Traction Control
Safety Canopy System Curtain 1st And 2nd Row Airbags
Airbag Occupancy Sensor
Rear Child Safety Locks
Outboard Front Lap And Shoulder Safety Belts

Base Price \$ 25,934.00

2/3/2015

Options for Interceptor Utility

Add Front Headlamp/ Police Interceptor Housing Drilled only	\$	108.15
Add Dark Car Featur - Courtesy Lamp Disable When and door is opened	\$	17.51
Add Driverside Spotlight	\$	186.43
Add Remappable (4) Switches on Steering Wheel (no Sync)	\$	135.96
Add Inop Rear Door and Window Control	\$	44.29
Add Rear Window Power Delete, Operable from front driverside switches	\$	22.66
Add Fleet Key 1284X	\$	44.29
Add Noice Suppression Bonds	\$	87.55
Add SYNC	\$	263.16
Install (2) White Whelen Vertex	\$	255.00
Install Odyssey Battery	\$	380.00
Install Skid Plate	\$	295.00
Install LED Spotlight Upgrade	\$	195.00
Marked Liberty Package	\$	8,220.00
Whelen Liberty Lightbar (Color TBD) w/ LED TDs & Alleys		
Whelen Siren / Light Controller Combobox		
Whelen 100watt Speaker & Bracket		
Setina Pushbumper		
Setina XL Prisoner Partition w/ Plexi Sliding Window & Recess Panel		
Pro-Gard Rear Transport Seat w/ Cage (Metal Mesh Window)		
(6) Vertex LED Package (Corners and Reverse Lights)		
MNStar Beyer Fleet Wiring Harness		
Behind Grille Lights Whelen ION		
Havis UPI Console w. Maplight, Armrest and Cupholder		
Install (2) Whelen Avengers In Rear Window	\$	425.00
Install (2) Whelen IONs Mounted in Side Cargo Windows	\$	385.00
Install (2) Whelen IONs Mounted in Bottom of Rear Hatch	\$	385.00
Install (2) Whelen Striplight LEDs Mounted in Cargo Area w/ On/Off Switch	\$	315.00
Delivery to Customer	\$	250.00
Option Total	\$	12,015.00
Total	\$	37,949.00

Quote is good for 30 Days

To accept this quotation, sign here and return: _____



FORD CREDIT

**Lease/Purchase Financing Proposal
Town of Cairo, Schedule: 7618105**

January 29, 2015

Quantity	Description	Price
1	2015 Ford Police Interceptor Utility AWD w/ Equip.	\$37,949.00

Total Amount Financed*	Number of Payments	Payment Timing	APR	Payment Factor	Payment Amount
\$38,374.00	3	Annual in Advance	6.50%	0.354531	\$13,604.77

*\$425.00 underwriting fee included

EXPIRATION DATE: 04/30/2015

This proposal, until credit approved, is not a commitment by Ford Credit Municipal Finance. It has been prepared assuming that the lease qualifies for Federal Income Tax Exempt Status for Ford Credit Company LLC under Section 103 of the IRS Code. Financing is subject to credit review and approval of acceptable documentation by Ford Credit Municipal Finance.

MUNICIPALITY REQUIREMENTS

In order for us to proceed with the approval process, please fax to (313) 390-3783 or email msamhat2@ford.com the following items:

- Most recent audited financial statements.
- A copy of your Tax-Exempt Certificate.
- Copy of Board Resolution or Meeting Minutes showing proof of appropriation.
- Completed Municipal Finance Application (attached).

Note: Please forward the **signed original** Municipal Finance Application by mail to Ford Credit Municipal Finance, 1 American Road-MD 7500, Dearborn, MI 48126.

DEALERSHIP REQUIREMENTS

In order for Ford Credit Municipal Finance to prepare the Lease/Purchase Financing documentation for the municipality, the following items are required from Beyer Ford:

- Vehicle vin number(s) and/or equipment serial number(s).
- Itemized list of equipment, if applicable.
- On dealership letterhead, provide the following wire instructions, if not already on file in the following format:
 - dealership's bank name,
 - dealership's bank 9-digit ABA routing number,
 - dealership's bank account number,
 - signature and title of person providing the information.

Note: You should **not deliver** any of the vehicle(s) and/or equipment to the municipality **until credit has been approved and we receive our fully executed contract and first payment, if applicable.**

PLEASE FAX TO 313-390-3783 AND MAIL ORIGINAL TO FORD MOTOR CREDIT COMPANY
1 AMERICAN ROAD-MD7500
DEARBORN, MI 48126

TOWN OF CAIRO

February 6, 2015

RESOLUTION NO. _____

“Payment of Bills on Abstract #303 AND 304”

Councilperson _____ offered the following resolution and moved its adoption:

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore be it

RESOLVED, the Town Board does hereby authorize that Abstract #303, consisting of 2014 Vouchers #1035 through #1083 in the amount of \$48,234.90 is approved for payment.

The total amount to be paid from the:

General Fund -	\$19,454.16	Street Lighting -	\$4,311.62
Highway Fund -	\$23,305.31	Sewer Fund -	\$595.96
Cap. Library Fund -		Water Fund -	\$567.85
Cap. Sewer Fund -		Trust & Agency –	
Hydrant Fund –		Special Fire –	

And be it further RESOLVED, the Town Board does hereby authorize that Abstract #304, consisting of 2015 Vouchers #1084 through #1173 in the amount of \$819,609.46 is approved for payment.

The total amount to be paid from the:

General Fund -	\$667,318.33	Street Lighting -	
Highway Fund -	\$44,602.24	Sewer Fund -	\$7,171.85
Cap. Library Fund -		Water Fund -	\$1,287.71
Cap. Sewer Fund -		Trust & Agency –	\$1,526.65
Hydrant Fund –	\$7,500.00	Special Fire –	\$90,202.68

SECONDED BY COUNCILPERSON _____

COUNCILPERSON CORDS	AYE	NAY
COUNCILPERSON JOYCE	AYE	NAY
COUNCILPERSON OSTRANDER	AYE	NAY
COUNCILPERSON PUORRO	AYE	NAY
SUPERVISOR BANTA	AYE	NAY

AYE _____ NAY _____ ABSENT _____ CARRIED _____ DEFEATED _____