

**TOWN OF CAIRO PLANNING BOARD**

**PO Box 728, Cairo, NY 12413**

**Chairman-Joseph Hasenkopf**

**Email:** [**planning@townofcairo.com**](mailto:planning@townofcairo.com)

**Meeting Minutes**

**draft**

**September 5, 2024**

**The Planning Board meeting was held in the cafeteria of Cairo Elementary.**

**Members Present:** Joseph Hasenkopf, Allen Veverka, Ed Forrester, Beth Hansen, Kevin Hicks, and Richard Lorenz (Alternate)

**Pledge of Allegiance.**

**Approval of August 01, 2024, Meeting Minutes.** Kevin made a motion to accept the minutes as written, seconded by Ed, all in favor.

Please note that Blackhead Mountain Lodge did not have a public hearing, it has been adjourned until Oct. 3, 2024, at 7pm.

**Public Hearings:**

1. **2023-0302P Micheal Sandberg 37 County Route 85 SUP Tax (101.00-1- 2.1)**

Applicant wishes to renovate existing five (5) unit multi-occupancy building which requires the approval of Special Use Permit.

Applicant was absent.

**BUSINESS**

1. **2023-0302P Micheal Sandberg 37 County Route 85 SUP Tax (101.00-1- 2.1)**

Applicant wishes to renovate existing five (5) unit multi-occupancy building.

a. Fee due $400

b. Site plan received.

c. Special Use permit application received.

d. Zoning officer letter received.

e. SEQRA.

**NEW BUSINESS**

1. **2024-0901 Gary Harvey/Red Star Café 526 Main St, Cairo, NY 12413 SUB Tax(101.05-3-23)**

a. Application fee paid.

b. Site plan.

c. Subdivision permit.

d. Zoning officer letter.

e. SEQRA.

Gary H. will meet with the Zoning Officer again to complete application.

Potential for Oct. 2024 public hearing.

Allen made a motion to close the meeting, seconded by Kevin, All in favor.

Respectfully submitted,

Donna Vollmer

Planning Board Secretary