



Minutes

Town of Cairo

Monday October 6th, 2025

Town Board Meeting @ 7:00PM

Location: Town Hall Meeting Room

DRAFT

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday October 6th, 2025, at the Town Hall, Main Street, Cairo, New York. The meeting was called to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Watts, Council Member Bogins, Council Member Cords, Council Member Flaherty, Council Member Murphy

Minutes:

September 22nd, 2025

Offered by Council Member Murphy and seconded by Council Member Bogins.

Supervisor Watts – Abstain, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Abstain, Council Member Murphy – Aye. Motion Carried.

New Business:

- Executive Session – Human Resources

Offered by Council Member Cords and seconded by Supervisor Watts.

- Opened @ 7:20PM

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Offered by Supervisor Watts and seconded by Council Member Cords.

- Closed @ 8:45PM

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

- Gazebo in the Dog Park
 - Mike Surrano spoke on some Gazebo issues in the dog park; was thankful for the small gazebo in the dog, addresses why suddenly there is a sign saying no dogs allowed in the gazebo. Dogs along with their owners need the shade on hot and sunny days or sudden pop-up storms for coverage. He would like the board to open the gazebo back up for the dogs again. Asks to get a couple of scoopers for dog waste as well.
 - Supervisor Watts states that there were incidents where the parks crew were called to clean up after some dogs and that shouldn't be why they are down there. The gazebo is also a confined space where multiple dogs together may cause some issues and dangers.

If they are allowed back into the gazebo there would need to be some updates done to the walls as there had been an incident where a dog jumped the fence into the other dog enclosure and attacked another dog because the gazebo was higher off the ground.

- A woman also agrees with the worries of confined spaces in the gazebo and the dangers of dogs fighting. Another woman asks why this is such a problem, shouldn't people be cleaning up after their dogs? Supervisor Watts agrees with her and mentions that there is also a leash law when outside of the dog parks.
- Tim Powers asks that instead of building a wall in the gazebo, what about a half a wall and a chain link fence. Supervisor Watts agrees they also must think about parks and ground people who are down there, who are currently short-staffed.
- Right now, there is Plexiglas up in the gazebo to block the weather for people who sit in it while bringing their dogs. It will be taken down in the spring/summer and replaced with possibly mesh or something else.
- Art Evans mentions the possibility of opening it for dogs for a month and seeing how responsible owners are for it to be open again year-round.
- Supervisor Watts addresses the issues that have been going on in the park; bathrooms, recycling center. Residents and other people aren't taking care of or cleaning up after themselves and it falls back onto the Town, which can cost more money and extra hands as now the recycling center is only open for certain hours and needs to be supervised to be open.
- Earl states he would be willing to pay/donate for epoxy rubber to be put down on the floor of the gazebo, so nothing gets absorbed. Would just need the parks and building to put it down, The Town Board is fine with that will need to put up the half wall on the gazebo before opening it back up for the dogs.
- Parks and Grounds will give the Board a list of any incidents that happen for the month and the Board will readdress whether to keep it open to dogs or not.

Old Business:

- Comprehensive Plan Update
 - Had a good meeting that started at 6PM before tonight meeting at 7PM, unfortunately there was an arraignment at the same time, which is unpredictable. Lots of participation among the residents. Some residents were looking into possibly getting \$1,000.00 to be budgeted to go towards getting meetings online not just in person meetings. Will be meeting with businesses and realtors at different times for more discussion. Over 200 surveys so far, going towards the reapplication of the NYS Forward Grant, the goal is at least 500 surveys.
Board states that approving \$1,000 doesn't require a resolution since it's under \$3,000. Town Board has no problem with it.

Public Comment:

- Tim Powers had mentioned the possibility of maybe putting executive sessions at the end of meeting, due to the nature that they can get long, and people leave in the middle of them as they do have other places to be.
Board will take that into consideration.

Resolution No. 2025-190 "Authorizing Public Hearing – 2026 Budget"

Offered by Supervisor Watts – No one seconded. Will be put to a revote at next meeting, PH needs to be done no later than the Thursday after election day.

Motion Defeated.

Resolution No. 2025-191 “Payment of Bills on Abstract #309 for September Payables & Prepaids”

Offered by Council Member Cords and seconded by Supervisor Watts.

WHEREAS, payment of bills should be properly authorized and documented in the minutes; therefore,

BE IT RESOLVED, the Town Board does hereby authorize that Abstract #309 Payables and Prepaids, consisting of V5 # 00613-00696 in the amount of \$ 1,068,854.87 is approved for payment;

The total amount to be paid from the:

General Fund -	\$ 359,635.31	Hydrant –	\$ -0-
Highway Fund -	\$ 662,088.45	Capital Projects -	\$ -0-
Street Lighting -	\$ 5,934.10	Polly’s Rock -	\$ -0-
Sewer Fund -	\$ 15,558.47	Trust & Agency -	\$ 2,148.89
Water Fund -	\$ 23,489.65	Special Fire -	\$ -0-

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-192 “Receipt Monthly Supervisor’s Report”

Offered by Council Member Murphy and seconded by Council Member Cords.

WHEREAS, Town Law, Section 125 commands a detailed statement from the Supervisor’s office to be rendered to the town board of all money received and disbursed and a copy filed in the office of the Town Clerk; therefore,

BE IT RESOLVED, that the Town Board Members accept the monthly Supervisor’s Report for September 2025.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-193 “Accept Sewer Adjustments”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, it is necessary for the Water and Sewer Billing adjustments be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED, that the Town Board does hereby accept the Sewer Adjustment totaling \$32.52 dated September 23, 2025 for account number 5180 to remove a penalty

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-194 “Authorization to Attend Delegates Meeting”

Offered by Council Member Murphy and seconded by Council Member Bogins.

WHEREAS, Stacy Sprague will be attending the 2025 annual delegates meeting for NYSBOC at the Marriot in Albany, NY October 16-17, 2025; and

WHEREAS, attendance was requested as the treasurer of the Columbia-Greene NYSBOC local chapter from October 17-18, 2025 for a delegates meeting; therefore,

BE IT RESOLVED, that the Town Board does hereby authorize Stacy Sprague to attend the annual 2025 delegates meeting and reimbursed any associated costs.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-195 “Approve to Hire Part Time Police Officer”

Offered by Council Member Flaherty and seconded by Supervisor Watts.

WHEREAS, The Town of Cairo Police Department is in need of employees to properly staff police patrols, and

WHEREAS, Ashley Reynolds is currently attending the Zone 14 Law Enforcement Academy and has applied for a position as a part time Police Officer non-competitive; therefore,

BE IT RESOLVED, that the Cairo Town Board does hereby approve to hire Ashley Reynolds as a part time Police Officer for the Town of Cairo Police Department effective October 6, 2025 contingent on successful completion of the Police Academy and all New York State hiring standards. Starting training pay rate will be \$21.63 per hour based on the Union Contract.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-196 “Accept Water Billing”

Offered by Council Member Flaherty and seconded by Council Member Cords.

WHEREAS, it is necessary for the Water Billing be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED, that the Town Board does hereby accept the Water Billing from the Water Administrator in the amount of \$49,138.27 dated October 1, 2025.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-197 “Authorizing and Designating Bookkeeper/Human Resources Employee”

Offered by Council Member Cords and seconded by Council Member Flaherty.

BE IT RESOLVED, that the Town Supervisor does here by authorize to appoint Johanna Halvorsen to a full time position of Bookkeeper/Human Resources at an hourly rate of \$32.35 not to exceed 40 hours a week to start on October 6, 2025.

Supervisor Watts – Abstain, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-198 “Advertise for Bid – RFQ (Request for Quote) for Sidewalk Repairs”

Offered by Supervisor Watts and seconded by Council Member Cords.

WHEREAS, there is a need to fix a portion of the sidewalk on Main Street in the Town of Cairo.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby approve the advertisement for a Request for Quotes to fix a portion of the sidewalk on Main Street.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-199 “Approve to Hire Full Time Ambulance EMT”

Offered by Council Member Cords and seconded by Council Member Flaherty.

WHEREAS, the Town of Cairo Ambulance Department has a vacancy and is in need of a full time EMT.

WHEREAS, the Town of Cairo Ambulance department has promoted Kayla Benson from Part-time EMT to Full-time EMT effective as of October 6, 2025. Therefore;

BE IT RESOLVED, that Cairo Town Board does hereby approve the promotion of Kayla Benson from Part-Time EMT to Full-Time EMT.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-200 “Approve to Hire Part Time EMT”

Offered by Supervisor Watts and seconded by Council Member Bogins.

WHEREAS, the Town of Cairo Ambulance Department has a vacancy and is in need of a part time EMT, and

WHEREAS, Alana Columbus is on the Civil Service List and is a qualified EMT, will to move into a part-time position.

BE IT RESOLVED, that effective immediately, the Cairo Town Board approves to hire Alana Columbus be moved into a part time position as an EMT for the Town of Cairo Ambulance. The rate of pay will be at \$21.42 per hour per the union contract.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-201 “2025 Budget Amendments on Expenditure Accounts”

Offered by Council Member Cords and seconded by Council Member Flaherty.

WHEREAS, the town law requires that no fund or appropriation account may be overdrawn; therefore

BE IT RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense lines of 2025 as follows:

From:	To:
DA-5112-204 \$ 36,379.47 (Permanent Improvements – Capital Outlay)	
DA-5110-4 (General Repairs - Contractual)	\$ 36,379.47
A0-1220-2 \$ 400.00 (Supervisor - Equipment)	
A0-3610-4 (Zoning Board of Appeals - Contractual)	\$ 400.00
A0-3620-4 \$ 6,000.00 (Safety Inspection - Contractual)	
A0-1440-4 \$ 6,900.00 (Engineer Contractual)	
A0-4540-404 (Ambulance Contractual Billing)	\$ 12,900.00
A0-1220-107 \$ 223.24 (Supervisor – Per Serv - Secretary)	
A0-1990-4 (Contingency)	\$ 223.24
A0-1440-4 \$ 17,500.00 (Engineer Contractual)	
A0-7110-150 (Parks – Per Ser)	\$ 17,500.00

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-202 “Amend 2025 Budget for CHIPS”

Offered by Council Member Flaherty and seconded by Council Member Bogins.

WHEREAS, the CHIPS Reimbursement from NYS increased from planned 2025 budget; and

WHEREAS, it is necessary for accounting purposes to track the expenses and appropriations associated with these funds; therefore

BE IT RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the budget lines of 2025 as follows:

Revenue:	Expenditure:
DA-3501 \$ 294,348.34 (Consolidated Highway Aid)	

DA-5112-205

\$ 294,348.34

(Permanent Improvements – CHIPS)

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Resolution No. 2025-203 “Authorize a Public Hearing – Override Tax Levy Law”

Offered by Supervisor Watts and seconded by Council Member Flaherty.

WHEREAS, the Town of Cairo is proposing a new Town Local Law to override the Tax Levy,

WHEREAS, a Public Hearing is necessary prior to the adoption of any Law. Therefore;

BE IT RESOLVED, that on October 15, 2025 at 7:00 pm, at the Cairo Town Hall, the Cairo Town Board shall hold a Public Hearing to override the tax levy limit established in general municipal law Section 3-c.

Supervisor Watts – Aye, Council Member Bogins – Nay, Council Member Cords – Nay, Council Member Flaherty – Aye, Council Member Murphy – Nay. Motion Defeated.

Monthly Reports: (Not Discussed):

- Animal Control – July 2025
 - Total Mileage – 100.7 Miles
 - 16 total calls
 - 14 dogs
 - 1 cat
 - 1 raccoon
- Animal Control – August 2025
 - Total Milage – 29 Miles
 - 16 total calls
 - 12 dogs
 - 1 raccoon
 - 1 bear
 - 1 fowl
 - 1 cat

Adjourn Town Board Meeting @ 9:10PM

Offered by Council Member Cords and seconded by Council Member Murphy.

Supervisor Watts – Aye, Council Member Bogins – Aye, Council Member Cords – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye. Motion Carried.

Respectfully Submitted

Kathleen Rockefeller
Deputy Town Clerk

Kayla L. McAlister
Cairo Town Clerk