



Minutes

Town of Cairo

Friday January 2nd, 2026

Town Board Meeting @ 7:00PM

Location: Town Hall Meeting Room

DRAFT

The Town Board of the Town of Cairo met for a Town Board Meeting on Friday January 2nd, 2026, at the Town Hall, Main Street, Cairo, New York. The meeting was called to order @ 7:00PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Bogins, Council Member Flaherty, Council Member Murphy, Council Member VanDenburgh

New Business:

- Appointment of Council Member
 - Swearing in Ceremony done by the Town Clerk
 - Stephen Brandow was sworn in as a new Town Council Member
 - *Resolution No. 2026-038*
 - **Attendance UPDATED:** Council Member Brandow

Correspondence:

- Resignation of Town Council Member
 - 'I hereby resign from my position as Cairo Town Council Member Effective 1.1.2026. D. Bogins'

Resolution No. 2026-001 "Set Town Board Meeting Dates"

Offered by Council Member Flaherty and seconded by Supervisor Bogins.

BE IT RESOLVED, that the regular meetings of the Cairo Town Board for the 2026 calendar year will be held at 7:00 p.m. on the first Monday of every month and the third Wednesday of every month in the Town Hall, 512 Main Street, Cairo, New York, except as follows:

1. September 7, 2026 will be held on September 8, 2026, due to Labor Day

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-002 "Set Holiday for 2026"

Offered by Council Member Flaherty and seconded by Supervisor Bogins.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby set the dates of the holidays as follows:

Martin Luther King Jr. Birthday Monday, January 19, 2026

President's Day Monday, February 16, 2026

Memorial Day Monday, May 25, 2026
Juneteenth Friday, June 19, 2026
Independence Day Saturday, July 4, 2026
(Observed Friday, July 3)
Labor Day Monday, September 7, 2026
Columbus Day Monday, October 12, 2026
Election Day Tuesday, November 3, 2026
Veteran's Day Wednesday, November 11, 2026
Thanksgiving Day Thursday, November 26, 2026
Christmas Day Friday, December 25, 2026
New Year's Day Thursday, January 1, 2026

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-003 “Submission Deadline for Proposed Town Board Meeting Agenda”

Offered by Council Member Flaherty and seconded by Supervisor Bogins.

BE IT RESOLVED, that any town department, employee, community organization or individual citizen who wishes to have the town board take action on, discuss or consider any resolution, proposed purchase, voucher for payment, or place any item on the agenda for the board's consideration must submit the proposed resolution, proposed purchase, voucher or agenda item in writing, together with any supporting information or documents, to the Supervisor's office no later than two business days prior the meeting night of the Town Board unless the town supervisor or town board member requests an emergency resolution.; furthermore,

BE IT RESOLVED, that department monthly activity reports (if required) are due to the Supervisor Clerk by the second Friday of each month and will be presented to the Town Board at the third Wednesday Board Meetings.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-004 “Appoint Public Records Officer and Public Records Appeals Officer”

Offered by Council Member Flaherty and seconded by Supervisor Bogins.

WHEREAS, it is necessary to appoint and publicly identify an individual as the public records officer with the responsibility to serve as the point of contact for members of the public in requesting disclosure of public records and to oversee the Town of Cairo's compliance with the Freedom of Information Law, and

WHEREAS, it is necessary to appoint and publicly identify an individual as the public records appeals officer with the responsibility to serve as the point of contact for members of the public who have been denied access to public records, therefore

BE IT RESOLVED, that the Town Board does hereby appoint Town Clerk, Kayla McAlister, as the Public Records Officer, and

BE IT FURTHER RESOLVED, that the Town Board does hereby appoints Town Supervisor, Debra Bogins, as the Public Records Appeals Officer.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-005 “Designate the Town of Cairo Official Newspaper”

Offered by Council Member Flaherty and seconded by Supervisor Bogins.

BE IT RESOLVED, that the Daily Mail is designated as the official newspaper for the Town of Cairo.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-006 “Authorize the Town Supervisor to Invest Town Funds”

Offered by Council Member Murphy and seconded by Council Member Brandow.

BE IT RESOLVED, that Town Supervisor is hereby authorized to invest Town funds and purchase Certificates of Deposit when available or any other protected monetary instrument issued by the Bank of the Federal Government.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-007 “Establish Official Depository of Town Funds”

Offered by Council Member Murphy and seconded by Council Member Brandow.

BE IT RESOLVED, that the Bank of Greene County, Cairo branch is the official depository for the funds of the Town of Cairo.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-008 “Payment of Bills and Payment of Utility Bills”

Offered by Council Member Murphy and seconded by Council Member Brandow.

BE IT RESOLVED, that the Supervisor, and in the absence of the Supervisor, the Deputy Supervisor, be authorized to approve any expenditure up to \$3,500.00 without prior approval of the Town Board;

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-009 “Authorization for Highway Superintendent to Certify Payrolls and Make Purchases”

Offered by Council Member Murphy and seconded by Council Member Brandow.

BE IT RESOLVED, that the Superintendent of Highways is authorized to take the following actions without further approval of the Town Board:

1. To certify payrolls in his department;
2. To purchase equipment and supplies outside of NYS Contract and Greene County Bid of up to \$5,000.00;
3. To purchase items under New York State Contract, including but not limited to tires, batteries, filters, fuel oil, diesel fuel, salt and sand;
4. To purchase items under Greene County Bid, including but not limited to sand, calcium chloride, crushed stone, road oil, blacktop, culvert pipe, signs and sign posts, guide rails and ties.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-010 “Appoint Deputy Town Supervisor”

Offered by Council Member Murphy and seconded by Council Member Brandow.

BE IT RESOLVED that the Town Board of the Town of Cairo does hereby appoint Timothy Murphy as the Deputy Town Supervisor to serve in the absence of the Town Supervisor.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-011 “Authorization to Sign Undertaking with NYS Dept. of Transportation”

Offered by Council Member Flaherty and seconded by Council Member Murphy.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Superintendent of Highways, Arthur Evans, to sign an undertaking for the benefit of the New York State Department of Transportation in connection with work within the boundaries of state highways.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-012 “Appointing Town Board Committees”

Offered by Council Member Flaherty and seconded by Council Member Murphy.

BE IT RESOLVED, that the Cairo Town Board acknowledges the Committee Appointments for 2026 as follows:

TOWN BOARD	ECONOMIC DEVELOPMENT	LABOR NEGOTIATIONS	EMERGENCY PLANNING
DEBRA BOGINS	PARKS, BUILDINGS & GROUNDS	WATER/SEWER	AMBULANCE GREENE COUNTY EMS
JOHN VANDENBURGH	HIGHWAY	INSURANCE/ HEALTH INSURANCE	ANIMAL CONTROL
STEPHEN BRANDOW	FESTIVALS/PARADES/ YOUTH FAIR	COMMUNITY CENTER	LIBRARY
TIMOTHY MURPHY	CODE/BUILDING/ZONING	ASSESSOR	PLANNING BOARD
MICHAEL FLAHERTY	COURTS	POLICE	

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-013 “Appointment of Fossil Forest Chairperson

Offered by Council Member Flaherty and seconded by Council Member Murphy.

WHEREAS, the Fossil Forest Chairperson’s term for Joseph Hasenkopf ends on December 31, 2026. Therefore,

BE IT RESOLVED, that the Town Board does hereby reappoint Joseph Hasenkopf as Chairperson of the Fossil Forest for a one-year term starting January 1, 2026 and to expire December 31, 2026.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-014 “Set Town Hall Hours of Operation”

Offered by Council Member Flaherty and seconded by Council Member Murphy.

BE IT RESOLVED, that the Cairo Town Hall shall be open for public business from 9:00 a.m. through 3:00 p.m. Monday through Friday, exclusive of holidays or other such times the Town Hall is closed by order of the Town Supervisor

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-015 “Attendance at Training Sessions, Meetings and Conferences”

Offered by Council Member Flaherty and seconded by Council Member Murphy.

BE IT RESOLVED, that any elected or appointed town official or employee who wishes to attend any training session, meeting or conference, whether offered by the NYS Association of Towns or other organizations, may do so with the prior approval of the Town Board. Expenses will be paid according to the travel policy set forth in the employee handbook.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-016 “Appointment of Alternate Planning Board Member”

Offered by Council Member Flaherty and seconded by Council Member Murphy.

WHEREAS, Ray Pacifico currently serves as an Alternate Planning Board member for the Town of Cairo, and

WHEREAS, the term for him expires December 31, 2025; therefore

BE IT RESOLVED, that the Town Board hereby reappoints Raymond Pacifico as an alternate member of the Planning Board, effective January 1, 2026 for a one-year term expiring on December 31, 2026.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-017 “Authorize Execution of Bookkeeping Services with Evening Star Services”

Offered by Supervisor Bogins and seconded by Council Member Flaherty.

BE IT RESOLVED, that the Town Board does hereby authorize the Town Supervisor to execute all contracts associated with bookkeeping and/or payroll with Evening Star Services.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-018 “Set Hourly Rate for Part-Time Highway Employees”

Offered by Supervisor Bogins and seconded by Council Member Flaherty.

WHEREAS, the Highway Superintendent, recognizes that in order to recruit and retain part-time employees, both new hires and existing employees, need to be distinguished by experience/credentials and paid a fair and equitable pay rate; and

WHEREAS, the Highway Superintendent will differentiate pay rates from \$17.00 - \$23.00 according to employee skills (equipment operation, CDL, mechanic, welding, carpentry, etc.) for part time employees; and

WHEREAS, Full-time employees shall continue with the rate of pay designated by the current bargaining agreement; therefore,

BE IT RESOLVED, the following pay rates are approved by the Town Board effective January 1, 2026 as follows:

<u>Part Time:</u>	<u>Full Time:</u>
Robert Agostinoni \$21.51	Michael Borsuk \$28.07
James Bogins \$20.41	James Gilmore \$26.78
Patrick Brennan \$19.21	Raymond Krom \$29.36
Walter Harasemovech \$20.41	Mikaela Pelliccia \$26.78
Michael Maderic \$24.09	Michael Risch \$26.78
Andrew Miles \$20.41	John Yanni \$27.81
Joseph Reynolds \$20.96	
Dakota Stein \$19.21	
William Spring \$19.10	

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-019 “Appointment and Salary of Highway Office Administrator to the Highway Superintendent”

Offered by Supervisor Bogins and seconded by Council Member Flaherty.

BE IT RESOLVED, that Kacie Munster shall continue as the Highway Office Administrator to the Highway Superintendent at a pay rate of \$19.12 per hour not to exceed 40 hours per week effective January 1, 2026.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-020 “Set 2026 Salaries for Elected Officials”

Offered by Supervisor Bogins and seconded by Council Member Flaherty.

BE IT RESOLVED, that the following salaries for elected officials be approved as set forth in the 2026 Budget starting on January 1, 2026:

Justice Joan Vandenburg \$16,480.00
Justice Tanja Sirago \$16,480.00
Supervisor Debra Bogins \$16,085.51
Councilperson John Vandenburg \$ 7,455.14
Councilperson Stephen Brandow \$ 7,455.14
Councilperson Timothy Murphy \$ 7,455.14
Councilperson Michael Flaherty \$ 7,455.14
Tax Collector Sue Hilgendorff \$14,547.00
Town Clerk Kayla L. McAlister \$32,960.00
Supt. of Highways Arthur Evans \$55,620.00

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-021 “Appoint Attorney for the Town”

Offered by Supervisor Bogins and seconded by Council Member Flaherty.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Tal G. Rappleyea, Esq. as Attorney for the Town of Cairo at a monthly retainer of \$1,000.00 and at a rate of \$200.00 per hour for such further litigation, legislation and other representation that the Town Board shall deem to be outside the scope of the monthly retainer. The Attorney for the Town is not an employee but has the status of an independent contractor.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-022 “Appointments and Salaries for the Town Court”

Offered by Council Member Flaherty and seconded by Council Member VanDenburgh.

BE IT RESOLVED, that the following individuals employed in the Justice Court shall have the following titles and be paid full time, not to exceed 40 hours per week effective January 1, 2026, as follows:

Justice Court Office Administrator
Angela Nemier \$25.00 per hour
Justice Court Office Administrator Assistant
Sandra Nadeau \$23.00 per hour

BE IT FURTHER RESOLVED that the following individuals are appointed as court security officers and shall be paid \$30.90 per hour effective January 1, 2026:

Thomas Plank (when assigned to perform Court Security Officer duties)
John DeRose
Steven DeRose

Tracy Mauriello

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-023 “Authorization to Designate a Historian and Supervisor Clerk/HR”

Offered by Council Member Flaherty and seconded by Council Member VanDenburgh.

BE IT RESOLVED, that the Town Supervisor is hereby authorized to designate Robert Uzzilia as Town Historian at an annual salary of \$1,750.00 to be paid in 12 equal, monthly installments during the 2026 fiscal year.

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to designate Patricia Meigs at an hourly rate of \$20.60 per hour not to exceed 30 hours per week to perform Supervisor Clerk/HR duties effective January 1, 2026.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-024 “Appoint Deputy Tax Collector”

Offered by Council Member Flaherty and seconded by Council Member VanDenburgh.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Linda Kuever as the Deputy Tax Collector at a rate of \$17.32 per hour effective January 1, 2026 whose maximum yearly pay shall not exceed the amount allocated in the 2026 budget.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-025 “Appoint and Set Salaries of Water/Sewer”

Offered by Council Member Flaherty and seconded by Council Member VanDenburgh.

BE IT RESOLVED, that the Town Board does hereby appoint Donna Vollmer as the Water/Sewer clerk at an hourly rate of \$19.32 not to exceed 10 hours per week effective January 1, 2026.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-026 “Appoint Officer in Charge and Set Salaries for Police Department”

Offered by Council Member Flaherty and seconded by Council Member VanDenburgh.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Sergeant Richard Busch as Officer-in-Charge of the Town of Cairo Police Department with an annual stipend of \$18,540 to be paid in addition to Sgt. Busch’s hourly rate of \$36.06. The stipend is intended as a compensation for administering the department. The stipend shall be paid in equal bi-weekly installments included in Sgt. Busch’s bi-weekly pay check, and;

BE IT FURTHER RESOLVED, that the following individuals shall continue in their appointed positions with the rate of pay as designated by the current bargaining agreement:

Full-Time Police Sergeant

Richard Busch \$36.06

Part-Time Police Sergeant with Administrative Duties

Eyal Saad \$31.37

Part-Time Police Officer

Dennis Brandow \$28.52

William Pine \$28.52

Thomas Plank \$28.52

Michael DeRose \$28.52

Raymond Feml \$25.52

Joshua Leis \$28.52

Sean Clevestine \$28.52

John Amaroso \$28.52

Nicolas Orso \$28.52

Part-Time Special Police Officer

Scott Yates \$28.52

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-027 “Appointments and Salary – Town Assessor’s Office”

Offered by Supervisor Bogins and seconded by Council Member Murphy.

BE IT RESOLVED, that Janice Hull shall continue in her position as Sole Assessor at an hourly rate of \$30.61 not to exceed 40 hours per week effective January 1, 2026.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-028 “Appointment of Deputy Town Clerks”

Offered by Supervisor Bogins and seconded by Council Member Murphy.

BE IT RESOLVED, that the Town Board acknowledges the Town Clerk’s appointment of Kathy Rockefeller as First Deputy Town Clerk at \$18.12 per hour not to exceed 18 hours per week effective January 1, 2026; and

BE IT FURTHER RESOLVED, that the Town Board acknowledges the Town Clerk’s appointment of Michelle Hobart as Deputy Clerk at \$16.07 per hour not to exceed 12 hours per week effective January 1, 2026.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-029 “Appoint the Registrar of Vital Statistics”

Offered by Supervisor Bogins and seconded by Council Member Murphy.

BE IT RESOLVED, that Kayla McAlister is appointed to the position of Registrar of Vital Statistics with an annual salary of \$500.00 effective January 1, 2026.

BE IT RESOLVED, that Kathy Rockefeller is appointed to the position of Registrar of Vital Statistics as a back-up with an annual salary of \$500.00 effective January 1, 2026.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-030 “Appoint and Set Salary of the Animal Control Officer”

Offered by Supervisor Bogins and seconded by Council Member Murphy.

BE IT RESOLVED, that the Town Board of The Town of Cairo does hereby appoint Donald White as the Animal Control Officer at a set yearly salary of \$8,240.00 paid in equal monthly installments effective January 1, 2026.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-031 “Appointment and Set Salaries for the Building and Code Department”

Offered by Supervisor Bogins and seconded by Council Member Murphy.

BE IT RESOLVED, that the Town Board does hereby appoints and set salaries of the Building and Code Department effective January 1, 2026, as follows:

Stacy Sprague continues in her appointment as Code Enforcement Officer - Full Time, at an hourly rate of \$28.87 not to exceed 40 hours per week; and

Kyrie Fielder continues in her appointment as a Full-Time Code Enforcement Administrative Assistant at an hourly rate of \$19.12 per hour not to exceed 40 hours per week.

Christine Heath continues in her appointment as a full-time Zoning Officer and Building Safety/Fire Inspector at a rate of \$25.14 per hour not to exceed 40 hours per week.

Earlin Rosa continues in his appointment as Building Inspector/Fire Marshall, at an hourly rate of \$25.75 not to exceed 20 hours per week until training is completed; and

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-032 “Appoint and Set Salaries of Parks, Buildings and Grounds”

Offered by Supervisor Bogins and seconded by Council Member Flaherty.

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby appoint Parks, Buildings and Grounds Personnel and set salaries effective January 1, 2026 as follows:

Donald Parmelee continues in his appointment as Supervisor to the Parks, Buildings and Grounds Department at a salary of \$17,221.60 per year and a stipend of \$8,240 to run the Recycling Center.

Paul MacNiven continues in his appointment as Laborer - Full Time assigned to the Parks, Buildings, and Grounds Department at a rate of \$21.06 per hour, not to exceed 40 hours per week.

Harley Connor continues in his appointment as Laborer - Full Time assigned to the Parks, Buildings, and Grounds Department at a rate of \$18.04 per hour, not to exceed 40 hours per week.

Steven Baird continues in his appointment as Laborer - Part Time, assigned to the Parks, Buildings and Grounds Department at a rate of \$18.46 per hour not to exceed 35 hours per week.

Michael Adrian continues in his appointment as Laborer/Carpenter - Part Time assigned to the Parks, Buildings and Grounds Department at a rate of \$23.69 per hour not to exceed 35 hours per week.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-033 “Appoint Ambulance Administrator”

Offered by Supervisor Bogins and seconded by Council Member Flaherty.

BE IT RESOLVED, that the Town Board does hereby continue Jennifer McGee in her appointed position as the Ambulance Administrator at a yearly stipend of \$16,377 payable in equal installments in his regular, bi-weekly paycheck.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-034 “Appoint Deputy Town Superintendent of Highways”

Offered by Supervisor Bogins and seconded by Council Member Flaherty.

WHEREAS, the Town Board has established the Office of Deputy Town Superintendent of Highways at an annual stipend of \$4,500.00 effective January 1, 2026, and

WHEREAS, the Deputy Superintendent of Highways is appointed and serves at the pleasure of the Town Superintendent of Highways, therefore

BE IT RESOLVED, the Town Board does acknowledge the Superintendent of Highway’s appointment of Michael Borsuk as the Deputy Town Superintendent of Highways.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-035 “Appoint and Salaries – Planning Board”

Offered by Supervisor Bogins and seconded by Council Member Flaherty.

BE IT RESOLVED, that the Town Board does hereby set the salaries of the Planning Board to be as follows:

Chairperson: \$85.00 per meeting

Members: \$70.00 per meeting

Clerk: \$19.32 per hour

BE IT FURTHER RESOLVED, that the Planning Board Members and Terms of appointments are as follows:

Joseph Hasenkopf will continue his annual appointment as Chairperson of the Planning Board (Appointment Expires: December 31, 2026)

Joseph Hasenkopf will continue his appointment as a Member on the Planning Board (Term Expires: December 31, 2030)

Allen Veverka will continue his appointment as a Member on the Planning Board (Term Expires: December 31, 2030)

Ed Forester will continue his appointment as a Member on the Planning Board (Term Expires: December 31, 2028)

Elizabeth Hansen will continue her appointment as a Member on the Planning Board (Term Expires: December 31, 2028)

Stacey Poulsen has been appointed as a Member on the Planning Board (Term Expires: December 31, 2029)

Raymond Pacifico has been appointed as an Alternate member on the Planning Board (Term Expires: December 31, 2026)

Donna Vollmer will continue her annual appointment as Secretary for the Planning Board (Appointment Expires: December 31, 2026)

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-036 “Appointments and Salaries – Zoning Board of Appeals”

Offered by Supervisor Bogins and seconded by Council Member Flaherty.

BE IT RESOLVED, that the Town Board does hereby set the salaries of the Zoning Board of Appeals to be as follows:

Chairperson: \$85.00 per meeting

Members: \$70.00 per meeting

Clerk: \$19.32 per hour

BE IT FURTHER RESOLVED, that the Zoning Board of Appeals Members and Appointment Terms are as follows:

Robert Hasenkopf is hereby appointed Chairperson of the Zoning Board of Appeals (one year term - expires December 31, 2026)

Ryan Vandenberg will continue his appointment as a Member on the Zoning Board of Appeals (Term Expires: December 31, 2030)

Elise Spring will continue her appointment as a Member on the Zoning Board of Appeals (Term Expires: December 31, 2028)

Daniel Joyce (New Term starts January 1, 2026, and expires December 31, 2029)

Donna Vollmer will continue her appointed as Secretary for the Zoning Board of Appeals (Appointment Expires: December 31, 2030)

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-037 “Appointment and Salaries – Board of Assessment Review”

Offered by Supervisor Bogins and seconded by Council Member Flaherty.

BE IT RESOLVED, that the Cairo Town Board does hereby set the yearly stipend effective January 1, 2026 of the Board of Assessment Review to be as follows:

Chairperson: \$375.00

Member: \$225.00

Secretary: \$75.00 for the board's initial 4-hour meeting and \$18.56/hr. thereafter as needed.

Included in this stipend are one Grievance Day and two additional deliberation days. Any additional meetings beyond the first three meetings will be paid at a rate of \$35.00 per meeting.

BE IT FURTHER RESOLVED, that the Board of Assessment Review appointments and terms are as follows:

Mary Savoia will continue her appointment as Chairperson of the Board of Assessment Review (Term Expires: December 31, 2030)

Heather Marcolina will continue her appointment as a Member on the Board of Assessment Review (Term Expires: September 30, 2026)

Christine Heath will continue her appointment as a Member on the Board of Assessment Review (Term Expires: September 30, 2027)

Kyrie Fielder will continue her appointed as Secretary for the Board of Assessment Review (Appointment Expires: December 31, 2030)

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-038 “Appointment of Council Member”

Offered by Supervisor Bogins and seconded by Council Member Flaherty.

BE IT RESOLVED, that Debra Bogins has been elected as town Supervisor with an effective date of Jan 1, 2026.

WHEREAS, the Cairo Town Board must appoint a replacement for Council Member Bogins' position for the remainder of 2026.

THEREFORE, the Cairo Town Board does hereby appoint Stephen Brandow as a Council Member for the remainder of the 2026 calendar year.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Adjourn Town Board Meeting @ 7:27PM

Offered by Council Member Flaherty and seconded by Council Member Murphy.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Flaherty – Murphy, Council Member VanDenburgh – Aye. Motion Carried.

Respectfully Submitted

Kayla L. McAlister
Cairo Town Clerk