

PAYMENTS:

Payments may be made with **EXACT** cash, money order, official bank check or Credit/Debit card;

- ❖ Credit/Debit card payments will be subject to a 3.5% convenience fee.
- ❖ Partial Payments Cannot be Made With a Credit/Debit Card.
- ❖ NO PERSONAL OR BUSINESS CHECKS WILL BE ACCEPTED.
- ❖ Money Orders must be made payable to the Cairo Town Court and must include the date of birth and/or case number.

Cash payments may be made at the court office during normal operating hours or during court sessions. There is a locked drop box inside the building located outside the door to the court office which may be accessed during the hours of 9:00 a.m. and 3:00 p.m. Monday through Friday. There is also a locked drop box labelled "COURT DOCUMENTS ONLY" located at the rear of the building.

Payments may be mailed to the court office at the following address:
PO Box 755, Cairo, New York, 12413.

NO PERSONAL OR BUSINESS CHECKS WILL BE ACCEPTED. PAYMENTS MADE IN THE FORM OF A CHECK WILL BE RETURNED TO THE SENDER, AND THE PAYMENT OBLIGATION WILL NOT BE EXTENDED.

Credit/debit card payments may be made in person at the court office, by calling the court office or at www.paycourtonline.com.

- ❖ Partial payments cannot be made via Credit/Debit card.
- ❖ Payments made by Credit/Debit card will be subject to a 3.5% convenience fee.