



## Minutes

Town of Cairo

Wednesday March 18<sup>th</sup>, 2026

Town Board Meeting @ 7:00PM

Location: Town Hall Meeting Room

### DRAFT

The Town Board of the Town of Cairo met for a Town Board Meeting on Wednesday March 18<sup>th</sup>, 2026, at the Town Hall, Main Street, Cairo, New York. The meeting was called to order @ 6:59PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Bogins, Council Member Brandow, Council Member Flaherty, Council Member Murphy, Council Member VanDenburgh.

#### Minutes:

##### **February 18, 2026**

Offered by Council Member Murphy and seconded by Council Member VanDenburgh.

*Supervisor Bogins – Aye, Council Member Brandow – Abstain, Council Member Flaherty – Abstain, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried.*

#### Public Hearing:

- Extension of the Town of Cairo Sewer District
  - Offered by Council Member Murphy and seconded by Council Member VanDenburgh.
    - Opened @ 7:01
  - Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried.*
    - Tal states that this is just to listen to any comments or concerns on extending both the water and sewer districts.
    - It is addressed that the County is funding this project.
    - Anna asks if there will be any disruptions. *Tal says there should be no disruptions, the water line will not open until everything is connected and once connected there is more than enough water pressure to support the extension.*
    - Nicole asks if this is just for the benefit of the Senior Center. *At the moment yes.*
- Extension of the Town of Cairo Water District
  - Offered by Supervisor Bogins and seconded by Council Member Flaherty.
    - Opened @ 7:04
  - Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried.*
    - No other comments
  - Offered by Supervisor Bogins and seconded by Council Member Flaherty.

- Both Closed @ 7:05

*Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried.*

### **New Business:**

- K. Huffman requests to use the Town of Cairo's small dog enclosure at the dog park for her dog training classes once a week for one hour.
  - She was not in attendance as the meeting, Debra will contact her to attend the next meeting to discuss further.

### **Old Business:**

- 584 Main Street
  - The owner of 584 Main Street has the preliminary plans and the letter from the engineering stating what needs to be done and when it will be done by.
  - According to code there has not been an application filed yet. The engineer has a date to submit an application by 4/3. Code said it will take couple days for it to get approved.
  - The Board states that the owner has a plan and is willing to wait for the next meeting to readdress.
  - The Board still has to open 2 bids for the demo of 584 Main Street;
    - Dan's Hauling & Demo Inc. @ \$107,000.00
    - Gentile Construction @ \$113,750.00
  - Was not awarded and will be readdressed at the next meeting.

### **Correspondence:**

- Greene County Public Health;
  - Would like to park the Mobile Health Van near the Mental Health Building, Thursday March 19<sup>th</sup> from 2:30-4PM. *The Board has no issue with this, the Town Clerk will email them back approving/confirming the request.*

### **Grant Writer:**

- Updates on new and current Grant Information
  - Recently put in a grant for the Fire Department. Looking into grants for the Police Dept. and the Ambulance Dept.
  - Currently looking to work with an engineer and get plans for the Little League fields after being awarded a grant for \$646,000; 75% will be state aid and 25% will need to be paid by the Town, which can be paid 'in kind'.
  - Waiting to apply for the NY Forward Grant.
  - Continuing to look for grants for the water department and to replace the lead pipes on Jerome Ave. Any photos of water issues will always be welcomed and will help with applying for grants.
  - Polly's Rock Road Bridge will start moving forward, hope to be complete by the end of summer.

### **Public Comments:**

- Jen – Ambulance Dept.
  - Asks the Board if putting the support ribbon magnets on the cars/emergency vehicles falls under the rule of not allowing things on Town vehicles since they are not permanent. *Tal says if that the Board okays it, it shouldn't be a problem.*

- Earl
  - Asks about the Senior Center in Acra is still being used by the Town. *The sale with the County has not gone through so the Town still has control of it.*
- S. Hilgendorff
  - Asks about Polly’s Rock Bridge and why we are approving Resolution No. 2026-077 if this was approved back in 2024. Nicole the grant writer said there was an addendum and it needed to be reapproved.
- M. Gorelick
  - Discussed how he was told that the Trooper Barracks in Cairo is no longer ‘walk in’. How he called the barracks and was transferred to the main office in another county.
- When calling 911 dispatch center they will contact the closest local authorities no matter if it’s Town, County or State.\*\*

**Resolution No. 2026-077 “Authorizing Implementation and Funding of Bridge NY Culvert Project on Polly Rock Road over Kiskatom Brook”**

Offered by Supervisor Bogins and seconded by Council Member VanDenburgh.

**WHEREAS**, a project for the Bridge NY/Culvert NY, BIN 2200580 Polly Rock Road over Kiskatom Brook, Bridge Replacement, Town of Cairo, PIN 1762.02 SA2 /D040704 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 95% Federal funds and 5% non-federal funds; and

**WHEREAS**, the Town of Cairo will design, let and construct the Project: and

**WHEREAS**, the Town of Cairo desires to advance the Project by making a commitment of 100% of the costs of the work for the Project or portions thereof.

**THEREFORE**, the Town Council, duly convened does hereby

**RESOLVED**, that the Town Council hereby approves the above-subject Project; and it is hereby further

**RESOLVED**, that the Town Council hereby authorizes the Town of Cairo to pay 100% of the cost of Design, Right of Way and Construction phases of work for the Project or portions thereof, with the understanding that qualified costs may be eligible for federal-aid, state-aid, or reimbursement from Bridge NY funds; and it is further

**RESOLVED**, that the sum of \$54,517.00 (Fifty-Four Thousand, Five Hundred and Seventeen Dollars) is hereby appropriated from Cairo Highway Fund made available to cover the cost of participation in the above phase(s) of the Project; and it is further

**RESOLVED**, that the Town Council hereby agrees that the Town of Cairo shall be responsible for all costs of the Project which exceeds the amount of the Bridge NY funding awarded to the Town of Cairo; and it is further

**RESOLVED**, that in the event the Project costs not covered by federal-aid, state-aid, or Bridge NY funding exceed the amount appropriated above, the Town Council of the Town of Cairo shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and it is further

**RESOLVED**, that the Town Council of the Town of Cairo hereby agrees that construction of the Project shall begin no later than twenty-four (24) months after award and the construction phase of the Project shall be completed within thirty (30) months; and it is further

**RESOLVED**, that the Supervisor of the Town of Cairo be and is hereby authorized to execute all necessary agreements, certifications or reimbursement requests for federal-aid and/or state-aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the Town of Cairo's funding of Project costs and permanent

funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

**RESOLVED**, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

**RESOLVED**, this Resolution shall take effect immediately.

*Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried.*

**Resolution No. 2026-078 “Authorization to Contract with Community Grant Solutions for Grant Administration Services (Angelo Canna Park Rehabilitation Project)”**

Offered by Council Member Murphy and seconded by Council Member VanDenburgh.

**WHEREAS**, the Town of Cairo has been awarded \$646,500.00 in funding for the Angelo Canna Park Rehabilitation Project (Project #259717); and

**WHEREAS**, the administration of such funding requires specialized expertise in fiscal management, compliance, and rigorous reporting to ensure adherence to State and Federal regulations; and

**WHEREAS**, Community Grant Solutions has submitted a proposal to provide comprehensive grant administration services for said project, including all required State and Federal reporting and fiscal oversight; and

**WHEREAS**, the Town Board finds the proposed cost of \$24,900.00 to be reasonable and necessary for the successful completion and compliance of the project.

**THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Cairo hereby authorizes the Town Supervisor to execute a contract with Community Grant Solutions for grant administration services related to Project #259717; and

**BE IT FURTHER RESOLVED**, that the total compensation for these services shall not exceed \$24,900.00 and,

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

*Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried.*

**Resolution No. 2026-079 “Agree to Waive 30-Day Waiting Period for State Liquor Authority License for BETTER DAYS BOOKS LLC, FIVE ONE FIVE MAIN LLC”**

Offered by Council Member Flaherty and seconded by Supervisor Bogins.

**WHEREAS**, in accordance with the New York State Liquor Authority application process an applicant is required to submit a notice to the municipality in which it will be located at least 30 days prior to the issuance of such license, and

**WHEREAS**, BETTER DAYS BOOKS LLC, FIVE ONE FIVE MAIN LLC located at 515 Main Street, Cairo, NY, has requested that such 30-day waiting period be waived; now therefore,

**BE IT RESOLVED**, that the Town Clerk is hereby authorized to attach a certified copy of this resolution to the SLA (Standardized Notice Form for providing 30-Day Advanced Notice to a Local Municipality or Community Board) and forward same to the applicant and/or NY State Liquor Authority.

*Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried.*

**Resolution No. 2026-080 “Authorize Supervisor to Sign and Accept Grant Funds for the Renovation of the Little League Fields at Angelo Canna Town Park”**

Offered by Supervisor Bogins and seconded by Council Member Flaherty.

**RESOLVED**, that the Town of Cairo applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation (“OPRHP”) under the Title 9 of the Environmental Protection Act of 1993 for the purpose of funding the renovation of the Little League Fields in the Anglo Canna Town Park;

**RESOLVED**, that the Town of Cairo is authorized and directed to accept these grant funds in an amount not to exceed \$646,500.00 for the project described in the grant application;

**RESOLVED**, that the Town of Cairo is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant; and

**RESOLVED**, that the governing body of the municipality delegates signing authority to execute the Contract and any amendments thereto, any required deed of easement, and any other certifications to the individuals who hold the following elected or appointed municipal office and employment position titles: Supervisor for the Town of Cairo.

*Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried.*

**Resolution No. 2026-081 “Authorize Supervisor to Sign Lease Agreement Between Greene County DOHS and Town of Cairo for the Acra Community Center”**

Offered by Supervisor Bogins and seconded by Council Member Brandow.

**WHEREAS**, the TOWN operates the Acra Community Center, located at 7230 Old Route 23, Acra, NY; and the facilities of the TOWN include among other things, a kitchen equipped by the DHS for the preparation and serving of meals, a dining room and two (2) bathroom facilities; and

**WHEREAS**, the DHS is willing to provide a congregate and home delivered meal program to the TOWN and the TOWN is willing for the DHS to use the above facilities for consideration.

**BE IT RESOLVED**, that the Town of Cairo Supervisor is approved to sign the lease agreement between Greene County DOHS and Town of Cairo outlining the conditions and parameters of the mutual agreement that is effective as of January 1, 2026.

*Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried.*

**Resolution No. 2026-082 “Approve to Hire Part-Time AEMT”**

Offered by Supervisor Bogins and seconded by Council Member Flaherty.

**WHEREAS**, the Town of Cairo Ambulance Department has a vacancy and needs a part-time AEMT, and

**WHEREAS**, Joshua Hollis is on the Civil Service list and is a qualified AEMT, and is willing to move into a part-time position.

**BE IT RESOLVED**, that effective immediately, the Cairo Town Board approves to hire Joshua Hollis, and to be moved into a part-time position as an AEMT for the Town of Cairo Ambulance. The rate of pay will be \$25.89 per hour per the union contract.

*Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried.*

**Resolution No. 2026-083 “Approve to Hire Part-Time EMT”**

Offered by Council Member Flaherty and seconded by Council Member Brandow.

**WHEREAS**, the Town of Cairo Ambulance Department has a vacancy and needs a part-time EMT, and

**WHEREAS**, Alisha Miller is on the Civil Service list and is a qualified EMT, and is willing to move into a part-time position.

**BE IT RESOLVED**, that effective immediately, the Cairo Town Board approves to hire Alisha Miller, and to be moved into a part-time position as an EMT for the Town of Cairo Ambulance. The rate of pay will be \$23.07 per hour per the union contract.

*Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried.*

**Resolution No. 2026-084 “Approve to Hire Part-Time EMT”**

Offered by Council Member Flaherty and seconded by Council Member VanDenburgh.

**WHEREAS**, the Town of Cairo Ambulance Department has a vacancy and needs a part-time EMT, and

**WHEREAS**, Cija MacMillan is on the Civil Service list and is a qualified EMT, and is willing to move into a part-time position.

**BE IT RESOLVED**, that effective immediately, the Cairo Town Board approves to hire Cija MacMillan, and to be moved into a part-time position as an EMT for the Town of Cairo Ambulance. The rate of pay will be \$23.07 per hour per the union contract.

*Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried.*

**Resolution No. 2026-085 “Approve to Hire Part-Time EMT”**

Offered by Council Member Flaherty and seconded by Council Member VanDenburgh.

**WHEREAS**, the Town of Cairo Ambulance Department has a vacancy and needs a part-time EMT, and

**WHEREAS**, Andrew Scirico is on the Civil Service list and is a qualified EMT, and is willing to move into a part-time position.

**BE IT RESOLVED**, that effective immediately, the Cairo Town Board approves to hire Andrew Scirico, and to be moved into a part-time position as an EMT for the Town of Cairo Ambulance. The rate of pay will be \$23.07 per hour per the union contract.

*Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried.*

**Resolution No. 2026-086 “Approve to Hire Part-Time EMT”**

Offered by Supervisor Bogins and seconded by Council Member Flaherty.

**WHEREAS**, the Town of Cairo Ambulance Department has a vacancy and needs a part-time EMT, and

**WHEREAS**, Stephen Quick is on the Civil Service list and is a qualified EMT, and is willing to move into a part-time position.

**BE IT RESOLVED**, that effective immediately, the Cairo Town Board approves to hire Stephen Quick, and to be moved into a part-time position as an EMT for the Town of Cairo Ambulance. The rate of pay will be \$23.07 per hour per the union contract.

*Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried.*

**Resolution No. 2026-087 “Approve to Reinstate Part-Time AEMT”**

Offered by Council Member Flaherty and seconded by Council Member VanDenburgh.

**WHEREAS**, the Town of Cairo Ambulance Department has a vacancy and needs a part-time AEMT, and

**WHEREAS**, Matthew Burgher is on the Civil Service list and is a qualified AEMT, and is willing to move into a part-time position. Matthew resigned the end of 2025 due to retirement. Matthew is able to come back and work a fixed amount of hours in accordance with his NYS Retirement. Due to the lapse in time Matthew will lose is prior seniority according to the union contract.

**BE IT RESOLVED**, that effective immediately, the Cairo Town Board approves to reinstate Matthew Burgher, and to be moved into a part-time position as an AEMT for the Town of Cairo Ambulance. The rate of pay will be \$25.89 per hour per the union contract.

*Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried.*

**Resolution No. 2026-088 “Authorize Supervisor to Obtain Signature Stamp to be Used Only by Town’s Accountant for Billing Purposes”**

Offered by Council Member Flaherty and seconded by Council Member VanDenburgh.

**WHEREAS**, the Town Board of the Town of Cairo has determined it necessary and appropriate to allow certain prepaid and other bills to be signed by the Supervisor with the use of a signature stamp when the Supervisor is not available; and

**WHEREAS**, such should be used by the Town's accountant.

**NEW THEREFORE, IT IS HEREBY RESOLVED**, that the Supervisor is hereby authorized to obtain a signature stamp for the above stated purpose and that same shall be used only by the Town accountant.

*Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried.*

**Monthly Reports (Not Discussed):**

- Police Department – February 2026
  - Total Mileage for cars 574/575/576/577: 3,255
  - 10 Criminal Complaints / 78 Incident Reports
  - 9 Accident Reports / 6 Arrests / 14 Traffic Tickets / 11 Parking Tickets

**Adjourn Town Board Meeting @ 7:50PM**

Offered by Council Member Brandow and seconded by Council Member VanDenburgh.

*Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried.*

Respectfully Submitted

Kayla L. McAlister  
Cairo Town Clerk