



Minutes

Town of Cairo

Monday July 6th, 2026

Town Board Meeting @ 7:00PM

Location: Town Hall Meeting Room

DRAFT

The Town Board of the Town of Cairo met for a Town Board Meeting on Monday July 6th, 2026, at the Town Hall, Main Street, Cairo, New York. The meeting was called to order @ 7:01PM and asked the attendees to Pledge Allegiance to the Flag.

Attendance: Supervisor Bogins, Council Member Brandow, Council Member VanDenburgh.

Absent: Council Member Flaherty, Council Member Murphy.

Minutes:

June 1st, 2026

Attendance Quorum not present, could not be voted on.

New Business:

- Appoint Harold Dedrick to the Zoning Board of Appeals Committee
 - *Resolution No. 2026-135*

Old Business:

- 584 Main Street
 - Inspection for Phase 1 was done today; met the deadline of June 30 for Phase 1.
 - Asking the Board for an extension for Phase 2 as the price of housing the crew is more than expected; the crew for phase 2 has a large crew so housing will become costlier and housing is already largely over budget, there have also been weather delay due to heat.
 - Will be using a lot of the same brick and blocks from the building to close up some window areas so that will cut some costs.
 - Currently waiting for Taconic to get the Phase 2 plans, not sure if they will be done by July 20. The Board would like a letter from the in writing per the deadline. Code will contact Taconic tomorrow to discuss further.
 - E. Cross asks the Board what is the point of the deadlines if he is not being held to and they keep extending.
 - Chrissy from See & Bee says he is acting on good faith and is still completing steps.
 - J. Buckley asks about when the permit is filed, it does states that the permit is good for one year. Code states since the building was classified as an unsafe building it would need to be done sooner; time frame was not expressed.
 - Deadline of completion of October 20th, 2026 was not changed.

- Cairo Comprehensive Plan
 - Supervisor Bogins states that they can put in a line item for the Cairo Comprehensive Plan for next year for sure.
 - Chrissy asks about extra funds not being used if possible, anything helps; mailings, printing, etc.
 - Possible tablets for people to take surveys during events, discuss 4 @ about 50 each. Overall asking the Town board for a few thousand dollars to support the Plan.
 - The Board gave approval for See & Be to close down part of Bross Street for their yearly event on Saturday August 1st, 2026.

Grant Writer:

- Updates on new and current Grant Information
 - Got permits and ready to put the ballfields out for bids
 - Proceeding with Polly's Rock Bridge; that was put out to bid
 - Researching more grants; possible EPG Grant in the Fall
 - There are upcoming infrastructure grants if the Town is interested; would need an updated speedies number, that is being worked on anyway.
 - Looking into Bricks Grant for the Senior Center

Public Comments:

- A. Schmidt asks about the possible battery storage area; the Town currently has that on a moratorium and will come back to it when the 6 months is up.
- Code Enforcement will need the County to pull a permit for the senior center when the time comes for construction of the building.

Resolution No. 2026-135 "Appointment Zoning Board of Appeals Member"

Offered by Supervisor Bogins and seconded by Council Member VanDenburgh.

WHEREAS, the Zoning Board of Appeals has a vacancy and Chairman, Robert Hasenkopf has recommended after reviewing his application, that Harold Dedrick be appointed to fill the vacancy, therefore;

BE IT RESOLVED, that the Town board hereby appoints Harold Dedrick as a member of the Zoning Board of Appeals, effective July 7, 2026, for a five-year term expiring on December 31, 2031.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Absent, Council Member Murphy – Absent, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-136 "Authorize Justice Court Office Administrator and Justice Court Office Administrator Assistant to Attend the NYS Court Clerk Conference"

Offered by Supervisor Bogins and seconded by Council Member Brandow.

WHEREAS, the New York State Court Clerk Association will be holding their annual meeting in Albany, New York from September 28-20, 2026,

WHEREAS, this conference is specifically designed for the continuing education and professional growth of Cairo Town Court Clerks, and

WHEREAS, the Cairo Town Court Clerks would benefit from the shared knowledge, networking and latest information available as will be shared by NYS Town Clerks Association at the Conference, therefore

BE IT RESOLVED, that the Town board of the Town of Cairo does hereby authorize both Angela Neimer and Sandra Nadeau, to attend the NYS Town Court Clerks Conference/ With the total cost of registration with meal plan totaling \$536.00 for both clerks, with an additional mileage & tolls as per the Employee handbook.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Absent, Council Member Murphy – Absent, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-137 “Authorize Justice to Attend the Association of NYS Magistrates Conference”

WHEREAS, the New York State Magistrates Association will be holding their annual meeting in Albany, New York from September 28-30, 2026,

WHEREAS, this conference is specifically designed for the continuing education and professional growth of Cairo Town Court Justices, and

WHEREAS, the Cairo Town Court Justice would benefit from the shared knowledge, networking and latest information available as will be shared by NYS Magistrates Association at the Conference, therefore

BE IT RESOLVED, that the Town Board of the Town of Cairo does hereby authorize Joan M VanDenburgh, to attend the NYS Magistrates Conference, with total cost of registration with meal plan totaling \$268.00 with additional mileage and tolls as per the Employee Handbook.

TABLED TO NEXT MEETING

Resolution No. 2026-138 “Accept Sewer Penalties”

Offered by Supervisor Bogins and seconded by Council Member VanDenburgh.

WHEREAS, it is necessary for the Sewer Billing to be authorized by the Town Board and documented in the minutes; therefore, be it

RESOLVED, the Town Board does hereby accept the Sewer Penalty from the Water/Sewer Administrator in the amount of \$2,989.12 dated July 1, 2026.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Absent, Council Member Murphy – Absent, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-139 “Accept Water Billing”

Offered by Supervisor Bogins and seconded by Council Member Brandow.

WHEREAS, it is necessary for the Water Billing to be authorized by the Town Board and documented in the Town Board meeting minutes; therefore,

BE IT RESOLVED, that the Town Board does hereby accepts the Water Billing from the Water Administrator in the amount of \$67,632.08 dated July 1, 2026.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Absent, Council Member Murphy – Absent, Council Member VanDenburgh – Aye. Motion Carried.

Resolution No. 2026-140 “Advertise for Bid – Request for Quote (RFQ) for the Angelo Canna Town Park Rehabilitation Project”

Offered by Council Member Brandow and seconded by Council Member VanDenburgh.

WHEREAS, the Town of Cairo Angelo Canna Town Park Rehabilitation Project is moving forward and,

WHEREAS, the Town of Cairo is soliciting bids for the rehabilitation of two little league baseball fields located there

BE IT FURTHER RESOLVED, that the Cairo Town Board does hereby approve the advertisement for a (RFQ) Request for Quote to begin the bidding process.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Absent, Council Member Murphy – Absent, Council Member VanDenburgh – Aye. Motion Carried.

Monthly Reports (Not Discussed):

- Police Department – May 2026
 - Total Mileage for cars 574/575/576/577: 3,916
 - 10 Criminal Complaints / 96 Incident Reports
 - 6 Accident Reports / 10 Arrests / 26 Traffic Tickets / 0 Parking Tickets

- Ambulance Department – June 2026
 - Total Calls: 123
 - 4 Full Time / 19 Part Time / 1 Open Position
 - 2 In Service Vehicles / 1 Out of Service Vehicle

Adjourn Town Board Meeting @ 7:56PM

Offered by Council Member VanDenburgh and seconded by Council Member Brandow.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Absent, Council Member Murphy – Absent, Council Member VanDenburgh – Aye. Motion Carried.

Respectfully Submitted

Kayla L. McAlister
Cairo Town Clerk