



Minutes

Town of Cairo

Wednesday August 19th, 2026

Town Board Meeting @ 7:00PM

Location: Town Hall Meeting Room

DRAFT

The Town Board of the Town of Cairo met for a Town Board Meeting @ 6:58PM on Wednesday August 19th 2026, at the Town Hall, Main Street, Cairo, New York. Attendees Pledged Allegiance to the Flag.

Attendance: Supervisor Bogins, Council Member Brandow, Council Member Murphy, Council Member VanDenburgh.

Absent: Council Member Flaherty.

Correspondence:

- Teamster Health Fund Audit Response for Highway
 - There were 4 items discussed and remedied with the Highway Dept. the fees charge was also negotiated with the Town Supervisor.
- Petition pertaining to local Air B&B rental
 - No one came to speak of the issue.
 - Airbnb petition: resident submitted petition for 57 Marvin Drive, citing noise, parties, and unknown occupancy
 - General consensus: can't ban Airbnb's outright, but regulation needed
 - Key concerns: fire safety, overcrowding, long-term squatting
 - Airbnb platform enforces 28-day max stays; unregulated off-platform rentals are the bigger risk
 - Possible approaches: registration fee, occupancy inspections, residency exemptions
 - A third-party company can identify all Airbnb's in town; under consideration
- Municipal Shelter Inspection Report for Town of Cairo
 - Dog shelter services were rated 'Satisfactory'.
- Resignation letter for M. Clevestine effective 8.10.26 – Highway
 - 'I have thoroughly enjoyed and appreciated my time working with The Town of Cairo Highway Department, and I am grateful for the opportunities I have received. In my best interest I have decided to prioritize my family.' August 10th, 2026 was her official last work date.

Grant Writer:

- Updates on new and current Grant Information
 - Polly's Rock Bridge: all going well; Engineering planning grant still pending, expected Oct./Nov.
 - BRICS grant (youth and senior citizens) missed this cycle (Feb 2025 deadline); hoping it returns for 2027/2028
 - Infrastructure hardening grant submitted for fire department; no decision yet

- Granola (technical assistance org) visited: can help with map-making, reports, and grant writing
- Lead pipe replacement research underway: maps needed to identify affected infrastructure
- **Park Update:**
 - map kicked back by Dana (Parks & Rec) with new quality requirements; need to retrieve higher-quality map from the county courthouse
 - Logan to reach out to county courthouse directly. Once map is resubmitted and signed off, project goes to bid

Public Comments:

- Langes inspection scheduled for tomorrow morning.
- R. Lorenz
 - Crosswalks: faded lines on Main Street flagged as a hazard
 - County contacted earlier this summer; Art to follow up again
 - Options discussed: raised crosswalks, speed-awareness signage, lamp post-mounted signs
- Logging trucks on Main Street: GPS routing sending trucks through town; no clear solution as driver behavior can't be controlled directly

Resolution No. 2026-152 “Authorization for the Display of Monthly Awareness Magnets on Town-Owned Ambulance Vehicles”

Offered by Council Member VanDenburgh and seconded by Council Member Murphy.

WHEREAS, Cairo Ambulance recognizes the importance of supporting community awareness, education, prevention, and charitable initiatives involving health, safety, public service, and other matters of community interest; and

WHEREAS, Cairo Ambulance proposes to utilize removable magnetic awareness signs on Town- owned ambulance vehicles, with the awareness theme changing periodically, including monthly, to recognize different health, safety, charitable, educational, or community awareness initiatives; and

WHEREAS, all awareness magnets shall be removable and shall not replace, obscure, cover, alter, or interfere with any Department of Health-required ambulance markings, the name of the certified ambulance service, Department of Health logos, vehicle identification, emergency lighting, reflectors, warning devices, safety equipment, or other markings or equipment required by applicable law or regulation; and

WHEREAS, the Town Board finds that supporting public awareness and community education through the appropriate use of Town-owned emergency service vehicles serves a legitimate public purpose and promotes community engagement and education;

THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Cairo hereby authorizes Cairo Ambulance to display removable awareness magnets on Town-owned ambulance vehicles for the purpose of recognizing and promoting monthly or periodic health, safety, charitable, educational, and community awareness initiatives; and that the awareness theme may be changed monthly or at other appropriate intervals at the discretion of the Cairo Ambulance Chief, Supervisor, or another Town-authorized representative, without requiring a separate Town Board resolution for each individual awareness campaign; and

BE IT FURTHER RESOLVED, that no awareness magnet shall obscure or interfere with any required ambulance identification, Department of Health markings or logos, emergency lighting, reflective markings, safety equipment, vehicle identification numbers, doors, windows, access panels, or other equipment or markings required by law, regulation, or the Town; and that this authorization shall remain in effect unless modified or rescinded by subsequent action of the Town Board.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried

Resolution No. 2026-153 "2026 Budget Amendments on Expenditure Accounts"

Offered by Council Member VanDenburgh and seconded by Council Member Murphy.

WHEREAS, some of the expenditure accounts from 2026 have a negative balance and the town law requires that no fund or appropriation account may be overdrawn; therefore

BE IT RESOLVED, the Town Board does hereby authorize the Town Supervisor to amend the expense lines of 2026 as follows:

A0-1640			-			\$ (41,081.04)	Increase
Ambulance	418,56	600,000.0	181,438.7				revenue
Charges	1.24	0	6	69.76%			line
SW-2770						\$ (48,411.15)	Increase
Unclassified	48,411.	0.00	48,411.15	100.0%			revenue
Revenue	15						line
SW-3089-00 State	44,145.	0.00	44,145.68	100.0%		\$ (44,145.68)	Increase
Aid, Other	68						revenue
A0-1110-105						\$ (1,040.94)	Decrease
Muni Court Court	1,112.4	4,000.00	-2,887.58	27.81%			Expenditur
Se	2					\$ 1,040.94	e line
A0-1110-400							Increase
Municipal Court	8,042.0	7,000.00	1,042.09	114.89%			Expenditur
Con	9					\$ 6,386.23	e Line
A0-1220-106							Increase
Supervisor Per	22,473.	16,086.00	6,387.63	139.71%			Expenditur
Serv	63					\$ 1,487.52	e Line
A0-1220-2							Increase
Supervisor	1,987.5	500.00	1,487.52	397.5%			Expenditur
Equipment	2						e Line
A0-1220-400						\$ 30,000.0	Increase
Supervisor	32,379.	12,000.00	20,379.70	269.83%		0	Expenditur
Contract	70						e Line
A0-1325-4						\$ (24,933.47	Decrease
Bookkeeping	44,372.	69,306.00	-24,933.47	64.02%		)	Expenditur
Expenses	53						e line
A0-1355-115						\$ 1,283.3	Increase
Assessment Per	9,283.3	8,000.00	1,283.34	116.04%		7	Expenditur
Ser	4						e Line
A0-1410-117						\$ 24,167.6	Increase
Town Clerk Per	44,450.	32,960.00	11,490.72	134.86%		8	Expenditur
Ser	72						e Line
A0-1440-4						\$ 13,535.3	Increase
Engineer	13,535.	0.00	13,535.38	100.0%		8	Expenditur
Contractual	38						e Line
A0-1620-113						\$ (13,535.38	Decrease
Building	132.63	27,316.00	-27,183.37	0.49%		)	Expenditur
Supplies							e line
A0-1620-202						\$ (46,772.98	Decrease
Building	1,612.7	50,000.00	-48,387.26	3.23%		)	Expenditur
Improvemen	4						e line
A0-1620-400						\$ 46,772.9	Increase
Buildings	76,653.	30,000.00	46,653.98	255.51%		8	Expenditur
Contractu	98						e Line
A0-1670-4						\$ 1,060.4	Increase
Printing &	1,248.4	188.00	1,060.41	664.05%		1	Expenditur
Mailing Co	1						e Line
A0-1680-416						\$ (1,060.41	Decrease
Central Data	771.48	5,000.00	-4,228.52	15.43%		)	Expenditur
Proces							e line
A0-1920-4						\$ (1,200.00	Decrease
Municipal	0.00	1,200.00	-1,200.00	0.0%		)	Expenditur
Association							e line

A0-1990-4 Contingency	0.00	80,000.00	-80,000.00	0.0%	\$	(80,000.00)	Decrease Expenditur e line
A0-3120-125 Police Per Ser - Ch	71,371. 29	18,540.00	52,831.29	384.96%	\$	(52,831.29)	Decrease Expenditur e line
A0-3120-126 Police Per Ser - of	100,79 2.35	258,928.0 0	- 158,135.6 5	38.93%	\$	52,831.2 9	Increase Expenditur e Line
A0-4540-140 Ambulance Administr	76,168. 27	16,500.00	59,668.27	461.63%	\$	(59,668.27)	Decrease Expenditur e line
A0-4540-150 Ambulance Per Ser	253,69 7.72	503,000.0 0	- 249,302.2 8	50.44%	\$	59,668.2 7	Increase Expenditur e Line
A0-4540-200 Ambulance Equipment	71,081. 04	30,000.00	41,081.04	236.94%	\$	41,081.0 4	Increase Expenditur e Line
A0-5010-137 Highway Superintend	24,167. 68	39,764.00	-15,596.32	60.78%	\$	297.4 5	Increase Expenditur e Line
A0-5010-4 Highway and Street Ad	3,397.4 5	3,100.00	297.45	109.6%	\$	297.4 5	Increase Expenditur e Line
A0-5132-2 Garage Equipment	731.26	100,000.0 0	-99,268.74	0.73%	\$	(99,268.74)	Decrease Expenditur e line
A0-615- 000	25 0.0 0	0.00	250.00	100.0%	\$	25 0.00	Increase Expenditure Line
A0-6497-4 Economic Development	60, 21 5.3 5	12,000.00	48,215. 35	501.8%	\$	74,26 5.00	Increase Expenditure Line
A0-690	10, 84 4.0 0	0.00	10,844. 00	100.0%	\$	10,84 4.00	Increase Expenditure Line
A0-7110-150 Parks Per Ser	12 1.6 26. 78	60,000.00	61,626. 78	202.71%	\$	88,52 0.09	Increase Expenditure Line
A0-7110-200 Parks - Equipment	7,2 38. 36	20,000.00	- 12,761. 64	36.19%	\$	(12,764 .64)	Decrease Expenditure line
A0-7110-208 Parks Playground Eq	40. 0.0 0	1,500.00	- 1,500.0 0	0.0%	\$	(1,500 .00)	Decrease Expenditure line
A0-7110-400 Parks Contractual	62, 21 4.0 8	45,000.00	17,214. 08	138.25%	\$	17,21 4.08	Increase Expenditure Line
A0-7550-4 Celebrations Contract	15, 94 4.6 1	15,000.00	944.61	106.3%	\$	94 4.61	Increase Expenditure Line
A0-8160-4 Refuse & Garbage Cont	5,6 40. 28	2,500.00	3,140.2 8	225.61%	\$	3,14 0.28	Increase Expenditure Line
A0-8189-150 Recycling Per Serv	91 1.3 8	8,488.00	- 7,576.6 2	10.74%	\$	(3,410 .28)	Decrease Expenditure line
A0-8810- 4 Cemeteries Cont. Exp	10, 00 0.0 0	0.00	10,000. 00	100.0%	\$	10,00 0.00	Increase Expenditure Line
A0-9040-8 Workers Compensation	65, 85 0.0 0	53,339.00	12,511. 00	123.46%		12,511.00	Increase Expenditure Line

A0-9050-8- Unemployment Insurance	4.4 72.16		4,472.16		4,472.16	Increase Expenditure Line
A0-9713-6 Serial Bonds Principals	0.0 0	0.00	77,550.00	100.0%	\$ (11,528.00)	Decrease Expenditure line
DA-5110-4 General Repairs- Cont	9.9 38.95		59,938.95	199.9%	\$ 193,362.17	Increase Expenditure Line
DA-5130-2 Machinery Equipment	4.9 7		159,405.03	9.43%	\$ (159,405.03)	Decrease Expenditure line
DA-5130-204 Equipment Purchase	0.0 0	121,076.00	121,076.00	0.0%	\$ (121,076.00)	Decrease Expenditure line
DA-5140-2 Misc. Brush & weeds	6.1 52.16	1,250.00	4,902.56	492.21%	\$ 4,902.56	Increase Expenditure Line
DA-5142-150 Snow Removal Pers	1.8 17.14	110,000.00	51,817.14	147.11%	\$ 51,817.14	Increase Expenditure Line
DA-5142-2 Snow Removal Equip	40.39 9.16	10,000.00	30,399.16	403.99%	\$ 30,399.16	Increase Expenditure Line
SS-8120-4 Sewer Collection Syst	33.53 2.68	0.00	33,532.68	100.0%	\$ 33,532.68	Increase Expenditure Line
SS-8120-402 Sanitary Sewers Co	28.50 1.39	74,354.00	45,852.61	38.33%	\$ (33,532.68)	Decrease Expenditure line

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried

Resolution No. 2026-154 “Agreement to Waive 30-Day Waiting Period for State Liquor Authority License for Glens Falls House”

Offered by Council Member VanDenburgh and seconded by Council Member Brandow.

WHEREAS, in accordance with the New York State Liquor Authority application process an applicant is required to submit a notice to the municipality in which it will be located at least 30 days prior to the issuance of such license, and

WHEREAS, the Glen Falls House located at 230 Winter Clove Road, Round Top has requested that such 30-day waiting period be waived; therefore,

BE IT RESOLVED, that the Town Clerk is hereby authorized to attach a certified copy of this resolution to the SLA (Standardized Notice Form for providing 30-Day Advanced Notice to a Local Municipality or Community Board) and forward same to the applicant and/or NY State Liquor Authority.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried

Resolution No. 2026-155 “Accept Sewer Use Billing”

Offered by Supervisor Bogins and seconded by Council Member Brandow.

WHEREAS, it is necessary for the Sewer Use Billing be authorized by the Town Board and documented in the minutes; therefore,

BE IT RESOLVED, that the Town Board does hereby accept the Sewer Use Billing from the Sewer Administrator in the amount of \$32,602.44, dated August 06, 2026.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried

Resolution No. 2026-156 “Authorize Supervisor to Sign Contract for Human Resources Consulting Services”

Offered by Supervisor Bogins and seconded by Council Member VanDenburgh.

WHEREAS, Borst Business Services LLC, Andrea Borst, has provided the Town of Cairo with a monthly contract for Human Resources services; Therefore,

BE IT RESOLVED, that the Cairo Town Board does hereby give authorization to the Cairo Town Supervisor, to sign the Borst Business Services LLC contract for a monthly service fee of \$1,000.00 that shall begin on August 14, 2026, and continue until terminated by either party upon thirty (30) days written notice.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried

Resolution No. 2026-157 “Cedar Terrace Resort (665 NY LLC) Out-Of-District Sewer Use Approval”

Offered by Council Member Brandow and seconded by Council Member VanDenburgh.

WHEREAS, the Town Board of the Town of Cairo has heretofore established a public sewer supply and district; and

WHEREAS, The Town Board has enacted a Sewer Use Law to govern the connection to and usage of the system for both In-District Users and Out-of-District Users, and

WHEREAS, the Town Board of the Town of Cairo has received a request from Cedar Terrace Resort (665 NY LLC) to connect to the system and use same for real property owned by the applicant located at 665 Main Street, Cairo, NY Tax Map #: 101.00-6-20 as an Out-of-District User, and

WHEREAS the parties have negotiated and agreed upon the terms of an Out- of-District User Agreement which includes among other things a payment by 665 NY LLC in the amount of \$354,051.00 as and for a connection fee.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Cairo hereby approves the request from Cedar Terrace Resort (665 NY LLC) to connect to the system and use same for real property owned by the applicant located at 665 Main Street, Cairo, NY Tax Map #: 101.00-6-20 as an Out-of- District User; and it is further

RESOLVED, that currently the fee for the out of district application for the Sewer is \$5,000.00 and the annual fee is \$100.00 with the invoice sent on April 1st of each year, and it is further

RESOLVED, that the Town Board reserves the right to change such fees from time to time in accordance with the Town Sewer Use Law, and it is further

RESOLVED, that the Supervisor is hereby authorized to execute the Out-of- District User Agreement and any other documents necessary to accomplish this Resolution.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried

Resolution No. 2026-158 “Agreement to Waive 30-Day Waiting Period for State Liquor Authority License for Puorro Miller LLC/Red Rooster Bar & Grill”

Offered by Supervisor Bogins and seconded by Council Member VanDenburgh.

WHEREAS, in accordance with the New York State Liquor Authority application process an applicant is required to submit a notice to the municipality in which it will be located at least 30 days prior to the issuance of such license, and

WHEREAS, the Puorro Miller LLC/Red Rooster Bar & Grill located at 845 Main Street Cairo, has requested that such 30-day waiting period be waived; therefore,

BE IT RESOLVED, that the Town Clerk is hereby authorized to attach a certified copy of this resolution to the SLA (Standardized Notice Form for providing 30-Day Advanced Notice to a Local Municipality or Community Board) and forward same to the applicant and/or NY State Liquor Authority.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Absent, Council Member Murphy – Aye, Council Member VanDenburgh – Aye. Motion Carried

Monthly Reports (Not Discussed):

- Tax Collector – August 2026
 - 88% of the warrant has been collected totaling \$7,504,402.66. The uncollected amount totals \$1,064,041.58. A final check in the amount of \$127,297.70 was submitted to the Greene County Treasurer's Office on August 5th, 2026.
- Police Department – June 2026
 - Total Mileage for cars 574/575/576/577: 3,289
 - 11 Criminal Complaint / 111 Incident Reports / 10 Accident Reports
 - 10 Arrests / 22 Traffic Tickets / 0 Ordinance Tickets / 0 Parking Tickets.
- Police Department – July 2026
 - Total Mileage for cars 574/575/576/577: 3,286
 - 8 Criminal Complaint / 110 Incident Reports / 11 Accident Reports
 - 10 Arrests / 22 Traffic Tickets / 0 Ordinance Tickets / 0 Parking Tickets
- Animal Control – June 2026
 - Total Mileage; 18
 - 0 Surrender / 0 to SPCA
 - 1 Warning Issued
 - 14 Calls
 - 8 Dogs
 - 1 other animals
 - 5 in other Towns
- Animal Control – June 2026
 - Total Mileage; 115.3
 - 0 Surrender / 2 to SPCA
 - 12 Calls
 - 6 Dogs
 - 2 Neglect
 - 4 other animals

Adjourn Town Board Meeting @ 7:32PM

Offered by Supervisor Bogins and seconded by Council Member Murphy.

Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Absent, Council Member Murphy – Absent, Council Member VanDenburgh – Aye. Motion Carried.

Respectfully Submitted

Kayla L. McAlister
Cairo Town Clerk