# Minutes

**Town of Cairo**

**Friday October 9th, 2026**

**Special Town Board Meeting @ 7:00PM**

**Location: Town Hall Meeting Room**

# DRAFT

The Town Board of the Town of Cairo met for a Town Board Meeting @ 6:58PM on Friday October 9th, at the Town Hall, Main Street, Cairo, New York. Attendees Pledge Allegiance to the Flag.

Attendance: Supervisor Bogins, Council Member Brandow, Council Member Flaherty, Council Member Murphy.

Absent: Council Member VanDenburgh.

**New Business:**

- Discuss and review 2027 Preliminary Budget for the Town of Cairo.
  - Budget presented to the Town Clerk by the Town Supervisor.
  - A. Schmidt compliments how much easier the Budget is read.
  - Supervisor Bogins points out that taxes will not be going up.
  - S. Fisher address raises; elected Officials are not getting a raise, hourly individuals are getting a 3% raise across the board.

***Resolution No. 2026-174*** **"Authorize Public Hearing for the Proposed Adoption of Local Law #5 "Alternative Veterans Tax Exemption for Seriously Disabled Veterans""**

Offered by Supervisor Bogins and seconded by Council Member Flaherty.

**WHEREAS,** the Town of Cairo is accepting public comments on the proposed adoption of 2026 Local Law #5 to adopt a tax exemption for seriously disabled veterans.

**THEREFORE, BE IT RESOLVED,** that on Monday, November 2nd, 2026, at 7PM, at the Cairo Town Hall, the Cairo Town Board shall hold a public hearing regarding this matter.

*Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Absent. Motion Carried.*

***Resolution No. 2026-175*** **"Establishing a Dedicated Capital Projects Fund Account for Highway Improvements (CHIPS Reimbursable)"**

Offered by Supervisor Bogins and seconded by Council Member Flaherty.

**WHEREAS,** the Town of Cairo Highway Department plans to undertake certain capital improvements, reconstruction, and resurfacing of various Town highways and roads (the 'Highway Capital Project'); and

**WHEREAS,** the Highway Capital project qualifies for reimbursement though the New York State Consolidated Local Street and Highway Improvement Programs (CHIPS); and

**WHEREAS,** to ensure proper municipal accounting, fiscal transparence, and to isolate the cash flows and expenditures associated with this capital project from ordinary operating budgets, the Town Board desires to establish a dedicated Capital Projects Fund Account (Fund H) in accordance with New York State General Municipal Law and the Office of the New York State Comptroller (OSC) accounting guidelines;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF CAIRO, NEW YORK, AS FOLLOWS:**

SECTION 1. Establishment of Capital Fund Account. The Board hereby authorizes and directs the Chief Fiscal Officer / Town Supervisor to establish a dedicated Capital Projects Fund Accounts, designated as Fund H (Project Code: H-CHIPS-2026), for the sole purpose of budgeting, expanding and tracking all financial transactions related to the Highway Capital Project.

SECTION 2. Financing and Upfront Funding. The Town Board hereby authorizes the temporary advance or transfer of funds from the Highway Fund (DA-DB Account) or General Fund, or authorizes the issuance of local obligations, in an amount not to exceed $800,000.00 to provide immediate cash flow for the upfront expenditures of the Highway Capital Project, which shall be recorded within the newly established Fund H.

SECTION 3. Reimbursement Deposit. All CHIPS reimbursement funds subsequently received from the State of New York for expenditures incurred under this project shall be deposited directly into the Capital Projects Fund Account (Fund H) to replenish the funds and/or repay any internal temporary advances made from other town funds.

SECTION 4. Authorization to Expand. The Highway Superintendent is authorized to execute the necessary work and utilize vendor services for the Highway Capital project, provided that all claims and invoices are audited and approved by the Town Board, and paid out of the dedicated Fund H account.

**THEREFORE,** Effective this date, this Resolution shall take effect immediately.

*Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Absent. Motion Carried.*

***Adjourn Town Board Meeting @ 8:03PM***

Offered by Supervisor Bogins and seconded by Council Member Murphy.

*Supervisor Bogins – Aye, Council Member Brandow – Aye, Council Member Flaherty – Aye, Council Member Murphy – Aye, Council Member VanDenburgh – Absent. Motion Carried.*

Respectfully Submitted

Kayla L. McAlister
Cairo Town Clerk